



## ***2021-2022 APPEAL GUIDELINES AND PROCEDURES***

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At Dean College, students and families have always had the opportunity to appeal their financial aid decision if significant and/or unforeseen changes in the family's financial circumstances affected their ability to contribute to college costs. We know that many of our families have been negatively impacted financially by the global coronavirus pandemic and we want to assist our families whenever we can. Considering this, we are providing the following guidelines to appeal your financial aid package for the 2021-2022 academic year.

### **Common Reasons for Appeal(s):**

- Loss of Employment: Your earned income in 2020 was less than your earned income in 2019.
- Loss of Untaxed Income or Benefits: You received benefits in 2019 which ceased or were reduced in 2020.
- Divorce/Separation: You or your parents divorced AFTER filing the FAFSA.
- Death of a parent: (dependent students only)
- One-time income: You or your parent received a one-time income in 2019 that was not received in 2020 (this may include a Pension, IRA Distribution, Inheritance, or bonus)
- Medical/Dental Expenses: You or your parent's out of pocket medical expenses in 2020 exceeded 10% of income.

Depending on your circumstances and the nature of your appeal, you may be asked to provide additional information before a decision is made. We encourage you to contact our office and discuss your case with a counselor before you appeal, so that we can help you determine what sort of documentation might be required.

We will review your appeal and supporting documentation and determine whether adjustments should be made. All financial aid appeals are reviewed once per week by the Financial Aid Appeals Committee.

Appeals based on high credit card debt, car payments, wedding expenses, vacations, or other discretionary expenses are not considered.

**Appeals for Loss of Income for the 2021 tax year are not permitted for the 2021-2022 Academic Year.**

You will be notified of the outcome of your appeal in writing. If changes are made to your financial aid package, you will also receive a revised award letter. Response time will vary based on our volume of appeals at the time your request is received, but you can expect a response within two weeks.

**Appeals should be emailed to [sfp@dean.edu](mailto:sfp@dean.edu), faxed to 508-541-1941 or mailed to:**

**Dean College  
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99 Main Street  
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