

ACADEMIC CATALOG

School of Continuing Studies

2023–2024



The College reserves the right to make changes in tuition, program costs, curriculum, policy and regulations and program dates, and to make additional charges for special features and services whenever such actions are deemed advisable.

DEAN
COLLEGE

"I attended Dean 30 years ago and obtained my associate degree. Returning to Dean as an adult has helped broaden my perspective in the workplace. I have learned skills which I have begun to implement in my career. Dean's online and blended accelerated courses allowed me the flexibility to complete my degree in just about two years. Obtaining my BS in Business Management started off as unfinished business for me. Now, I can't wait to see what lies ahead"

— Annamaria Bailey

"I found my place at Dean College's School of Continuing Studies.

Upon my arrival to the program I initially possessed much uncertainty on my abilities in returning to school at an advanced age. Those feelings of self-doubt were immediately erased once I became immersed in the curriculum. Dean's directors, administrators and educators provide each student with the highest level of expertise, excellence and dedication toward each student's advancement.

The work is challenging, but the rewards are even greater. If you are in search of a program that provides first-rate education to all students, Dean College's School of Continuing Studies is your place.

— Sean Collins

"Thirty-five years in the work force found me at a stand still in my career. I made the decision to enroll in the accounting certificate program at Dean College. It was one of the best decisions I've made. Not only did I complete the certificate program, I enrolled to complete my Associate Degree as part of Dean College School of Continuing Studies. I found the courses challenging, and the professors knowledgeable.

I'm impressed with the quality of education I have received. The experience has provided opportunities I wouldn't have thought possible. I want to say how great my experience at Dean College has been. Thank you, to the Dean College staff for all their support and encouragement. "

— Susan Sabin

SCHOOL OF CONTINUING STUDIES

99 Main Street
Franklin, MA, 02038-1994
Monday–Friday: 8:30 a.m.–5:00 p.m.

phone: 508-541-1624
email: SCS@dean.edu
web: dean.edu/SCS

REGISTRATION INFORMATION

ONLINE: New Students Visit: dean.edu/scs

Current SCS Students: please register using [Dean Advisor/Self Service](#)

IN PERSON: Center for Student Financial Planning and Services, first floor Dean Hall; Monday–Friday: 8:30 a.m.–5:00 p.m.

First Week of the Semester Only: School of Continuing Studies, first floor Dean Hall; Monday–Thursday: 5:00 p.m.–6:30 p.m.

MAIL: School of Continuing Studies, Dean College, 99 Main Street, Franklin, MA 02038-1994

TELEPHONE: 508-541-1624

FAX: 508-541-1941, credit card payment only

Dean College accepts cash, personal checks, VISA, MasterCard, Discover and American Express.

ADVISING: by Appointment, 508-541-1626

IMPORTANT PHONE NUMBERS

Admission	508-541-1624
Academic Advising	508-541-1626
Bookstore	508-541-1530
Center for Student Financial Planning and Services	508-541-1518
Dean College – Main Line	508-541-1900
Technology Services Center	508-541-1633
Library	508-541-1771
Campus Safety	508-541-1888

INCLEMENT WEATHER

For information about cancellation of classes or campus closings:

dean.edu (News)

or log into Today@Dean: <https://today.dean.edu>

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TUITION AND FEES

Tuition for SCS 2023–2024 academic year courses:

\$390 per credit hour

\$1,170 per three credit course

\$1,560 per four credit course

Tuition for part-time day courses: \$780 per credit hour

A nonrefundable registration fee of \$25 is charged each semester. Applicable lab fees are listed with the course description. Lab fees are only refundable prior to the first class meeting.

DEAN COLLEGE CALENDAR

FALL SEMESTER 2023

Tuesday, September 5	Day and SCS classes begin (Full semester and Quarter I)
Monday, October 9	Fall Long Weekend – NO CLASSES – Administrative Offices closed
Friday, October 20	Last day of Quarter I classes
Monday, October 23	Quarter II SCS classes begin
Tuesday, November 21	At the conclusion of Tuesday SCS classes, Thanksgiving Holiday begins
Monday, November 27	Classes resume
Friday, December 8	Last day of SCS Full semester and Quarter II classes

ACCELERATED INTERSESSION 2024

Wednesday, December 20	SCS classes begin
Wednesday, January 17	SCS classes end

SPRING SEMESTER 2024

Wednesday, January 22	Day and SCS classes begin (Full semester and Quarter III)
Monday, February 19	President’s Day – NO CLASSES – Administrative Offices closed
Friday, March 8	Last day of Quarter III classes; Spring Vacation begins
Monday, March 18	Quarter IV classes begin; day and SCS Full semester classes resume
Monday, April 15	Patriot’s Day – NO CLASSES – Administrative Offices closed
Friday, May 3	Last day of SCS Full semester and Quarter IV classes

SUMMER SEMESTER 2024

Visit dean.edu/scs for Summer 2024 details.



ABOUT DEAN COLLEGE

HISTORY OF DEAN COLLEGE

The origins and continued progress of Dean College reflect the fortitude which has characterized the institution since its inception. Dean was founded as Dean Academy in 1865 with the financial assistance and enthusiastic support of Dr. Oliver Dean, a Franklin, MA, native and local physician who was devoted to the education of young people.

The Academy offered men and women a well-rounded program of academics, athletics and student activities. In addition, the Academy provided students a personal atmosphere that identified and cultivated the strengths of its students, preparing them for admission to college. An excellent reputation soon resulted, and the standards set during the early years have formed a strong tradition followed by Dean today.

Exceptional growth led to a new charter in 1941: Dean Junior College. Next came regional accreditation in 1957 and then a slew of exciting additions. Over the course of 29 years, Dean introduced the Louis Pieri Gymnasium, Arthur W. Peirce Center for Technology & Science, E. Ross Anderson Library, Grant F. Longley Athletic Field, the Children's Center, the WGAO radio station, the Academic Computer Center and a renovated Campus Center.

Dean proudly reached a new milestone in its history in 1994 when its name was officially changed from Dean Junior College to Dean College. A new era began at Dean in fall 2000 when Dean offered its first four-year degree, a Bachelor of Arts in Dance. Soon, Dean was offering bachelor's in addition to associate degrees, and an era of capital improvements was initiated and continues today. Over the past 15 years, Dean has unveiled the Green Family Library Learning Commons, the 28,000-square-foot performance venue and dining center, the Dorothy & Glendon Horne '31 Hall, the Morton Family Learning Center, the newly renovated Grant Field and Longley Athletic Complex, the newly remodeled Digital Studios and Radio Station, and the Rooney Shaw Center for Innovation in Teaching.

Dean has continued to achieve extraordinary growth with its academic programs and opportunities for students. In 2014, the Joan Phelps Palladino School of Dance celebrated 50 years of dance education, and in 2015, Dean College celebrated its sesquicentennial anniversary — 150 years of rich milestones. The College has established new programs and degrees, notably including a Bachelor of Fine Arts in Dance introduced in the fall of 2018. To accelerate students' career preparation and other experiential learning opportunities, Dean collaborated with Kraft Sports + Entertainment to establish the Center for Business, Entertainment & Sport Management and introduced the Dean Career Advantage. The year 2020 marked Dean's 155-year anniversary, the 20-year anniversary of the approval of our first bachelor's degree, in Dance, and the year the NCAA Division III Membership Committee granted Dean College active Division III membership status. Most recently, the College completed renovations to several athletic spaces and the Green Family Library Learning Commons, including the addition of the Theodore and Cynthia Berenson Center for Writing, Mathematics and Presentation Excellence. In 2021, the Dean R. Sanders '47 School of Business was named to honor the alumnus whose bequest represents the largest estate gift in the College's 157-year history. In 2022, a new era of leadership began

as Dr. Paula M. Rooney concluded her historic 27-year tenure as president and the College welcomed Kenneth Elmore, J.D., as the fourteenth president.

Today, Dean College offers full-time and part-time certificate, associate and bachelor's degrees. Dean provides a supportive academic environment that thrives on student engagement, exceptional teaching and **The Dean Difference**. Fittingly, our College motto, inspired by Dr. Oliver Dean's family saying, is *Forti et Fidei Nihil Difficile*: "To the strong and faithful, nothing is difficult."

DEAN COLLEGE MISSION STATEMENT

Dean College is a private, residential New England college grounded in a culture and tradition that all students deserve the opportunity to discover and exceed their greatest aspirations. A personal and transformative community since 1865, Dean tirelessly inspires our students to unimagined heights through personalized support and integrated delivery of academic, co-curricular and experiential learning. Our graduates are lifetime learners who thrive in their careers, embrace social responsibility and demonstrate leadership. This is **The Dean Difference**.

THE SCHOOL OF CONTINUING STUDIES

Mission

The School of Continuing Studies is committed to building on the tradition at Dean College of cultivating academic and personal success for our students by expanding educational opportunities to serve the multifaceted challenges part-time students face. Grounded in a strong liberal arts core and enhanced by continual innovation, we strive to provide relevant, accessible and flexible learning options to our varied and diverse student population.

Vision

By offering certificate programs, associate and baccalaureate degrees focused on the unique professional, economic and educational needs of lifelong learners we endeavor to give them the ability to thrive in a global environment where change is constant and dramatic.

Core Values

- **Access** — providing quality educational opportunities at a great value
- **Innovation** — quickly responding to changing needs of our students
- **Service Excellence** — student centered and responsive environment
- **Diversity** — serving traditional, nontraditional and lifelong learners
- **Community** — promoting respect and collaboration



STUDENT LEARNING GOALS

Through academic, co-curricular and experiential learning, Dean College students will have the opportunity to engage in a transformative experience through which they can be inspired to exceed their highest expectations. Dean students can acquire knowledge, skills and experiences that will enable them to become lifelong learners able to respond adaptively to personal, civic and professional goals while exemplifying The Dean Difference. Specifically, Dean College students pursue the following learning goals:



Critical Thinking and Creative Problem Solving

Research and connect information from multiple, credible, valid sources and perspectives to critically evaluate and creatively solve problems or advance innovations.



Quantitative Reasoning

Conduct numerical and graphical operations and analyses to draw and defend conclusions.



Global and Intercultural Fluency

Demonstrate awareness and respect for commonalities across and differences between identities, cultures, experiences and/or global origins.



Effective Communication

Exchange thoughts and ideas clearly and effectively in written, oral and visual forms while demonstrating audience awareness.



Teamwork Competency

Build collaborative relationships to contribute effectively to team goals by organizing, prioritizing, completing and/or delegating work with integrity.



Career Mindset

Research, articulate and acquire essential skills and experiences associated with desired career path(s) and actively pursue chosen career(s) utilizing **Dean Career Advantage** preparation.

DEGREE PROGRAMS AND REQUIREMENTS

Students may enroll as either matriculated (degree) students or as nonmatriculated students.

Nonmatriculated students intending to become degree candidates should meet with an admissions counselor.

BACHELOR'S DEGREE PROGRAMS

Dean College, School of Continuing Studies offers the Bachelor of Arts and the Bachelor of Science degree in three majors, all of which embrace a general education liberal arts foundation. See [pages 20–22](#) for specific program requirements and curriculum.

Bachelor's degree majors

- **Business** with concentrations in:
 - Accounting
 - Cybersecurity Studies (available fully online)
 - Finance
 - Human Resource Management
 - Management (available fully online)
 - Marketing
- **Liberal Arts and Studies**
- **Psychology**

Bachelor's degree requirements

1. A 2.000 cumulative Grade Point Average (GPA).
2. A minimum of 120 credits (some majors require more).
3. The following core courses:
 - ENG 111 – Composition I
 - ENG 112 – Composition II
 - SPC 101 – Communication Fundamentals
 - Core Mathematics Elective*
 - Core Lab Science Elective*
 - Core Distribution Arts Elective* or ART 101
 - Core Distribution Humanities Elective* or HIS 111, HIS 112, HIS 151 or HIS 152
 - Core Distribution Natural Sciences and Mathematics Elective*
 - Core Distribution Social Sciences Elective* or PSY 111 or SOC 113
 - COM 327 – Applied Professional Communication
 - ENG 332 or 330 Junior Level Writing Course specific to the major
 - 9 credits of Upper Division Liberal Arts electives (from outside the major)
4. 33–42 credits of required courses specific to the major.
5. 12–24 credits for concentrations.
6. 21–36 credits of open electives.

*See [page 32](#) for Core Electives list

ASSOCIATE DEGREE PROGRAMS

Dean College, School of Continuing Studies offers the Associate in Arts and Associate in Science degrees in seven majors, all of which embrace a liberal arts foundation. See [pages 23–29](#) for specific program requirements and curriculum.

Associate degree majors

- **Accounting**
- **Business** (available fully online)
- **Early Childhood Education**
- **General Studies**
- **Health Sciences**
- **Pre-Nursing**
- **Psychology**

Associate degree requirements

1. A 2.000 cumulative Grade Point Average (GPA).
2. A minimum of 60 credits (some majors require more).
3. The following core courses:
 - ENG 111 – Composition I
 - ENG 112 – Composition II
 - SPC 101 – Communication Fundamentals
 - Core Mathematics Elective*
 - Core Lab Science Elective*
 - Core Distribution Arts Elective* or ART 101
 - Core Distribution Humanities Elective* or HIS 111, HIS 112, HIS 151 or HIS 152
 - Core Distribution Natural Sciences and Mathematics Elective*
 - Core Distribution Social Sciences Elective* or PSY 111 or SOC 113
4. A minimum of 24–31 credits of required and elective courses specific to the student's chosen major.**
5. 3–12 credits of electives.

*See [page 32](#) for Core Electives list

**Precise requirements vary for each major. See [pages 23–29](#) for specific requirements.

PROFESSIONAL CERTIFICATE PROGRAMS

All certificate courses may be applied to related associate degree programs and may fulfill elective requirements for appropriate bachelor's degree programs. See [pages 30–31](#) for requirements for specific certificate programs and curriculum.

- [Accounting](#)
- [Business](#)
- [Cybersecurity Studies](#) (available fully online)
- [Early Childhood Education](#)
- [Early Childhood Education – Infant/Toddler](#)
- [Administration of Early Childhood Education Programs](#)
- [Human Resource Management](#)

COURSE FORMATS

Duration:

- **Full Semester**—Courses are typically 14 weeks during fall and spring; 12 weeks during summer.
- **Accelerated Quarter**—Courses are typically 7 weeks during fall and spring; 6 weeks during summer, and 4 weeks during winter.

Location:

- **On-Campus**—Courses meet in-person, weekly for 1 hour/credit (e.g. 3 credits meets for 3 hours/week).
- **Hybrid**—Courses are a combination of on-campus class and online interaction, or a combination of online synchronous interaction and asynchronous components.
- **Online**—Courses are delivered entirely through web-based asynchronous interaction. There is no required on-campus or synchronous component.





ACADEMIC ADVISING

Academic advising is available to all Continuing Studies students. Appointments can be scheduled during day or evening hours. We will gladly assist you with selecting courses and deciding on a degree program. Each student should keep a personal record of courses completed and is responsible for the accuracy and completion of her or his program. Students can schedule an advising appointment by calling 508-541-1626.

ACADEMIC COACHING

The Academic Coaching Program is a fee-based service available to any Dean College student who would benefit from individualized skill development in the areas of note taking, time management, organization, test preparation, test taking and writing. With professional assistance from an academic coach, students will build upon strengths and address areas of challenge. The cost of academic coaching is \$850 per semester for one hour of academic coaching per week and \$850 for each additional hour per week, per semester. For more information, please contact the Morton Family Learning Center.

ACADEUM

Dean College is a member of a course-sharing consortium of colleges that offers online asynchronous courses on a space-available basis. Dean College currently matriculated degree-seeking full- or part-time students may register for up to two Acadeum courses as part of their course load in fall, spring or summer terms. Students may not register for courses through Acadeum if the equivalent course is offered at Dean College in the same term. There is no additional charge to take a course through Acadeum, but students are responsible for any applicable fees and books. Students must also comply with all rules and regulations of the Acadeum institution when in these courses. For more information, please contact the Office of the Registrar or the Robbins Family Center for Advising & Career Planning.

ACCESSIBILITY SERVICES

Dean is committed to providing access to its educational programs to all qualified students. The College does not discriminate against any student and provides reasonable accommodations at no cost to students with documented disabilities. Such accommodations may include, but are not limited to, extended time for test taking, alternative locations for testing, scribes and note-taking assistance. Accessibility

Services offers assistive technology through which students with documented disabilities access equipment appropriate for their particular disability. Equipment available could include text-to-speech software, dictation software, software to enlarge text with speech output, smartpens and various other educational software to assist students with disabilities. The College requests appropriate advance notification of the accommodation requested. For more information, please contact the Director of Accessibility Services through the Morton Family Learning Center.

CANVAS

Canvas is Dean College's online learning platform and contains the online content for all courses. All SCS classes utilize **Canvas** to some degree to support student learning. Online courses are conducted completely via **Canvas**.

CENTER FOR STUDENT FINANCIAL PLANNING AND SERVICES

Dean College has created the Center for Student Financial Planning and Services, which includes the Financial Aid Office, Billing Department, and general customer service as it relates to financing an education at Dean. Dean's goal is to provide



students and families with a single source for all information about education costs, applying for and receiving financial assistance, and a variety of payment options. Office hours are Monday through Friday from 8:30 a.m. to 5:00 p.m. Contact the center by phone at 508-541-1518, fax at 508-541-1941, or email at sfp@dean.edu.

COLLEGE-LEVEL EXAMINATION PROGRAM (CLEP)

Dean College participates in the College-Level Examination Program (CLEP) of the College Entrance Examination Board. CLEP enables students to receive college-level credit for nontraditional learning. Dean College grants credit using the guidelines published by the American Council of Education (ACE) for General and Subject Examinations. Dean College will accept a maximum of 30 transfer credits, including those earned through CLEP, for associate degree programs. For bachelor's degree programs, Dean College will accept a maximum of 90 transfer credits, including those earned through CLEP. Students must earn a minimum score of 50 on a CLEP test in order for the credit to be transferred to Dean College. For more information, please contact the Registrar's Office or your academic advisor.

DEAN STUDENT EMAIL ACCOUNT

All SCS students are provided with a logon for access to the college's portal, Today@Dean, [Dean Advisor](#), [Canvas](#) and [Dean email](#). Descriptions of these resources follow. All official college communication occurs via Today@Dean and [Dean email](#).

DEAN ADVISOR

[Dean Advisor](#), accessed from Today@Dean, contains each student's unique student records, such as semester class schedule, final grades, transcript and financial information. Current students must register for courses through [Dean Advisor](#) each term.

E. ROSS ANDERSON LIBRARY

Located in the Green Family Library Learning Commons, the library has a collection of more than 200,000 books, ebooks, audiobooks, videos and DVDs. The library also provides access to more than 50 research databases with thousands of journals and scholarly articles, including resources from InfoTrac, Gale Group, SIRS and EbscoHost. The library is staffed approximately 76 hours per week, but students can access the library 24/7 with their college ID card.

The library resources are part of the Minuteman Library Network, the premier eastern Massachusetts consortium consisting of 60 public libraries, their branches and academic libraries. Collectively, more than 6.5 million resources are available through the network. The consortium maintains an online catalog of all items owned by the member libraries. Once students have registered at the Dean College library, they are able to borrow materials from any other Minuteman library, including the nearby Franklin Public Library. For hard-to-find items, the interlibrary loan department can request materials from libraries across the country.

The library staff maintains a website that provides campuswide access to the Minuteman catalog and databases. Professional librarians are available during all operating hours to answer questions and assist students with their research needs.

HONOR SOCIETY

Alpha Sigma Lambda Honor Society

Continuing Studies students at Dean College recognized for outstanding scholastic achievement may be eligible for induction into Alpha Sigma Lambda (Delta Beta chapter), a national honor society for nontraditional/adult students. For further information, contact the School of Continuing Studies.

MORTON FAMILY LEARNING CENTER

Situated within the Green Family Library Learning Commons, the Morton Family Learning Center has a comprehensive range of academic support programs designed to address a variety of learning needs. Services and programs include: Academic Coaching, Academic Study Partners, Accessibility Services, the Arch Learning Community, the Theodore and Cynthia Berenson Center for Writing, Mathematics and Presentation Excellence, Peer Tutoring and the Strive4Success Program.

PEER TUTORING

Coordinated by the Morton Family Learning Center, the Peer Tutoring Program is a free service offered to any student needing course-specific tutoring. Peer tutors complete a CRLA (College Reading & Learning Association) certified training program and are recommended by faculty; they may either

RESOURCES

receive academic credit or payment for providing their services. Students interested in meeting with a tutor should review the schedule of tutors and tutoring times. Appointments can be booked through the student portal, Today@Dean.

ROONEY SHAW CENTER FOR INNOVATION IN TEACHING

Dean College's Rooney Shaw Center for Innovation in Teaching focuses on developing teaching strategies utilizing active learning techniques enhanced by technology and delivered through multiple pedagogical approaches. Outfitted with multiuse furnishings and technology-enabled workstations, the center supports and encourages faculty to create novel learning environments and push the boundaries of traditional practice. Through workshops and programming, faculty explore different ways to deliver the curriculum, using technology and

other methods to promote active student engagement.

TECHNOLOGY

The Technology Service Center, located in the Arthur W. Pierce Center for Technology & Science, has staff available to answer general questions about computing resources at the College.

Each student is provided with a Dean College network login ID. The network login is required when signing onto the College's network. Assistance with service issues is available for most major manufacturers; however, the College is not authorized to perform service. The Technology Service Center will provide diagnostic support that can expedite warranty support response times.

Equipment not covered under a manufacturer's warranty can be repaired by

third-party providers at prevailing rates. The Technology Service Center maintains a list of repair facilities located in the greater Franklin area.

THE THEODORE AND CYNTHIA BERENSON CENTER FOR WRITING, MATHEMATICS AND PRESENTATION EXCELLENCE

The Theodore and Cynthia Berenson Center for Writing, Mathematics and Presentation Excellence is located in the Green Family Library Learning Commons. The Center provides an environment in which academic support services are integrated to facilitate students' attainment of the Dean College Student Learning Goals. Students have access to professional, faculty and peer tutoring, and presentation practice space, as well as group study spaces.



TODAY@DEAN

Today@Dean, <https://today.dean.edu>, is Dean College's student portal. Access is provided to all students upon admission.

Today@Dean provides students with important information and resources including departmental pages, announcements and calendar of events. Additionally, students access their Dean email, Dean Advisor, Canvas and the SCS department page via Today@Dean.

TRANSFER AND ARTICULATION AGREEMENTS (For Transfer Policy, See Academic Policy)

Dean College has established agreements with select graduate programs to enhance options for students. Information about these agreements are available on the Dean College website, <https://www.dean.edu/academics/master-degree-affiliation-programs/>.

Please call the School of Continuing Studies to make an appointment to speak with an advisor for further information.

U.S. VETERAN EDUCATIONAL BENEFITS

Military service makes students eligible for Veterans Administration and/or branch specific educational benefits to help students pay for college. Dean College is committed to assisting veterans in attaining those benefits to which they are eligible.

Dean College acts as a liaison with the Veterans Administration for students who qualify to receive veteran educational benefits. Eligible veterans must first apply for their educational benefits by completing an application with the U. S. Department of Veterans Affairs in order to obtain a Certificate of Eligibility (COE). Applications can be completed online: <https://va.gov/education/how-to-apply>.

Veterans may be able to transfer all or part of their benefits to a spouse, or dependent(s). To be able to use benefits, qualified veterans or family members are required to enroll in a degree or certificate program.

Once the Certificate of Eligibility has been received, the student should contact the School Certifying Official (SCO) in the Office of the Registrar and submit the document (COE) for verification. The SCO will then certify the student's enrollment information to the Veterans Administration that will process payment of benefits.

To determine your eligibility, or for more information and assistance, contact the U.S. Department of Veterans Affairs at **1-888-GIBILL-1** (1-888-442-4551) or visit their website: <https://va.gov>.

YELLOW RIBBON PROGRAM

Dean College is also a proud participant in the Post 9/11 GI Bill® Yellow Ribbon Program. Only veterans entitled to the maximum benefit rate based on service requirements under the Post 9/11 GI Bill® or their designated transferees may receive funding under the Yellow Ribbon Program. While Dean College does participate in this program, there is a maximum number of individuals to whom the school is able to award funding under this program each year. More information on the Yellow Ribbon Program

benefits and if you are eligible, may be obtained on the U.S. Department of Veteran Affairs official website: www.gibill.va.gov.

VETERANS BENEFITS AND TRANSITION ACT OF 2018

Dean College is compliant with the Veterans Benefits and Transition Act of 2018 S.2248 Section 103.1.(b)

NOTE: A covered individual is any individual who is entitled to educational assistance under Chapter 31, Vocational Rehabilitation and Employment, or Chapter 33, Post 9/11 GI Bill® benefits.

Dean College will permit any covered individual to attend or participate in the course of education during the period beginning on the date on which the individual provides to Dean College a Certificate of Eligibility for entitlement to educational assistance under Chapter 31, Vocational Rehabilitation and Employment, or Chapter 33, Post-9/11 GI Bill® benefits, and ending on the earlier of the following dates:

1. The date on which payment from VA is made to the institution.
2. 90 days after the date the institution certified tuition and fees following the receipt of the Certificate of Eligibility.

Dean College will not impose any penalty, including the assessment of late fees; the denial of access to classes, libraries, or other institutional facilities; or the requirement that a covered individual borrow additional funds, on any covered individual because of the individual's inability to meet his or her financial obligations to the institution due to the delayed disbursement funding from VA under Chapter 31 or 33.

"GI Bill® is a registered trademark of the U.S. Department of Veterans Affairs (VA). More information about education benefits offered by VA is available at the official U.S. government web site at <https://www.benefits.va.gov/gibill>."

WIRELESS NETWORK

Dean College has a wireless network across the entire campus. The wireless network supports the student, faculty and administration's mobile computing needs. Using the wireless network, students with their own computer are able to access the College's network resources as well as the Internet from any building located on campus. The wireless network is secured and a user code and password are required to gain access to College resources. The College's networked resources include the E. Ross Anderson Library research databases, the course websites for all academic courses, the College-provided student email account and Today@Dean. The wireless network provides access to all these resources from all campus buildings, including each residence hall room. Students must provide their own wireless-equipped laptop computer. Current, up-to-date antivirus software must be installed on all personal computers connected to the Dean College network. File or music sharing software (peer-to-peer) is not permitted over the Dean College network. Students with peer-to-peer software or without current antivirus software will be removed from the College's network.

ACADEMIC POLICIES

ACADEMIC REQUIREMENTS

All Continuing Studies students enrolled in an associate or bachelor's degree program must attain the following minimum Grade Point Average (GPA) to remain in satisfactory academic standing:

Program	Time Frame	Cumulative GPA	Action
B.S. or B.A., A.A., A.S Degrees	(Academic Review Board begins tracking once student has attempted 12 credits at Dean)	2.0 or greater	Good Academic Standing
		.01–1.99	Academic Probation
		0.0	Academic Suspension
	Between 19–30.5 credits attempted	2.0 or greater	Good Academic Standing
		Between 1.5–1.99	Academic Probation
		Under 1.5	Academic Suspension
	31 or more credits attempted	2.0 or greater	Good Academic Standing
		Between 1.75–1.99	Academic Probation
		Under 1.75	Academic Suspension

Students whose term GPA is above good academic standing but whose cumulative GPA remains below academic good standing will be continued on academic probation.

ACADEMIC PROBATION

Continuing Studies students not meeting GPA requirements (as outlined) may be placed on probation. Each student placed on probation is expected to adhere to specific terms and conditions as outlined in the initial letter from either the Registrar or Academic Appeals Board placing the student on academic probation. A student on academic probation may be suspended at any time during the semester should the student not meet the terms of either the initial letter placing the student on probation or the individualized Probation Agreement.

ACADEMIC SUSPENSION

Students not meeting GPA or credit completion requirements for good academic standing (see “Academic Requirements” above) may be placed on academic suspension for one semester. A student is always permitted to appeal this academic suspension to the Academic Appeals Board. In the letter informing the student of their suspension, the student is also informed about their right to an appeal and the established appeal date. The decision of the Academic Appeals Board is final, and students may not take courses at Dean College during the period of their academic suspension. If a student wants to return to Dean after being suspended, they must apply for readmission through the Registrar’s Office. They must also show evidence of success at a regionally accredited college or university other than Dean College. This requires enrolling in no less than 6 credits at another accredited college or university and achieving grades of C or better in each course taken. Students receive a transcript notation when they are academically suspended.

ACADEMIC DISMISSAL

A student who has been academically suspended at the end of a semester three times, regardless of subsequent appeal resolution, and still maintains a cumulative GPA that is below 2.0 will be automatically dismissed by the College. The student will

have the right to appeal this dismissal to the Academic Appeals Board. After three years from the date of dismissal, a student may appeal to the Academic Appeals Board for reinstatement to the College. The decision of the Academic Appeals Board is final. Students receive a transcript notation when they are academically dismissed.

ACADEMIC FRESH START

Students who have a cumulative GPA that is less than a 2.000 and who have not been enrolled at the College for a period of one year can petition the Academic Appeals Board to be reinstated under the Academic Fresh Start policy. Under this policy, the student would need to complete all new degree requirements specified by the academic catalog under which the student would re-enter college. Only courses for which the student had previously earned a C or higher could be applied to the degree. Courses with grades below a C would not apply to the degree and would not factor into the new cumulative GPA, although they may remain on the transcript. After the Fresh Start, any previous academic suspensions from the College will not be counted in the student’s total number of suspensions for academic dismissal purposes, although they remain on the transcript. This fresh start policy can be used only one time in the student’s academic career at the College.

ACADEMIC HONESTY

Honesty in all academic work is expected of every student. At Dean College, students may be sanctioned for acts of academic dishonesty. Specific acts of intentional academic dishonesty include, but are not limited to, cheating, handing in writing by another person, copying and pasting text without citation, and/or knowingly providing work for another student to turn in. If a faculty member finds that a student has been academically dishonest, the faculty member does the following within five business days of discovery of the incident:

(1) determines and administers the appropriate course sanction, including, but not limited to, an official reprimand, a grade sanction on the assignment, and/or an opportunity to revise and resubmit the assignment; (2) issues a letter to the student documenting the incident, the finding, and the sanction with a copy sent to the Robbins Family Center for Advising & Career Planning and the Office of Academic Affairs. Students may appeal the faculty member's finding and/or sanction to the Assistant Vice President of Academic Affairs; this request for an appeal must be submitted in writing within five business days of the receipt of the letter from the faculty member and must meet the conditions for an appeal outlined in the Student Code of Conduct. The Assistant Vice President's decision is final. If a student has been found responsible for academic dishonesty previously, the case will also be referred to the Academic Standards Committee for adjudication and additional sanctions, which may include but are not limited to, failing the course in question, attending a hearing, and/or being suspended from Dean College. Additional campus-wide consequences for academic dishonesty may include, but are not limited to, loss of eligibility for academic honor societies, loss of eligibility for campus honors and awards, and loss of eligibility for student leadership opportunities.

ADDING/DROPPING OR WITHDRAWING FROM A COURSE

Add/Drop Period

Students may add and drop courses during the Add/Drop Period with the approval of their advisors. Dropped courses are not reflected on students' permanent academic records.

- **Semester-Long Courses:** The Add Period begins on the first day of that term and concludes at the end of the fifth day of that term. The Drop Period begins on the first day of that term and concludes on the 10th day of that term.
- **Quarter Courses:** The Add Period begins on the first day of that term and concludes at the end of the fourth day of that term. The Drop Period begins on the first day of that term and concludes at the end of the eighth day of that term.
- **Summer Term Courses:** Please refer to the precise dates set by the Office of the Registrar.
- **Accelerated Interession Courses:** Please refer to the precise dates set by the Office of the Registrar.

Withdrawal Period

Students may withdraw from courses during the Withdrawal Period with the approval of their advisors and the faculty members teaching the courses they wish to withdraw from. Students are assigned a 'W' grade for the courses they withdraw from during the Withdrawal Period. W grades have no impact on students' GPAs but may impact students' academic standings, financial aid eligibility as well as athletic eligibility.

- **Semester-Long Courses:** The Withdrawal Period begins the day after the Add/Drop Period ends and concludes 10 days after the midpoint of the semester.
- **Quarter, Summer and Winter Term Courses:** The Withdrawal Period begins the day after the Add/Drop Period ends and concludes 5 days after the midpoint of that term.



Late-Withdrawal Period

Students may late-withdraw from courses during the Late-Withdrawal Period with the approval of their advisors and the faculty members teaching the courses they want to withdraw from. Students are assigned a 'WP' grade if they are passing the course at the time of the late withdrawal or a 'WF' grade if they are failing the course at the time of the late withdrawal. WP grades have no impact on students' GPAs but may impact students' academic standings, financial aid eligibility, as well as athletic eligibility. WF grades are weighted the same as F (failing) grades and are calculated into students' GPAs the same as F (failing) grades are.

- **Semester-Long Courses:** The Late-Withdrawal Period begins the day after the Withdrawal Period ends and concludes on the last day of classes for the semester prior to the administration or deadline for any final assessment.
- **Quarter, Summer and Winter Term Courses:** The Late-Withdrawal Period begins the day after the Withdrawal Period ends and concludes on the last day for that term prior to the administration or deadline for any final assessment.

Students must complete the Course Add, Drop and Withdrawal Form, obtain all of the necessary signatures and submit the form to the Registrar's Office prior to the end of the respective period before their schedules will be adjusted. Failure to attend a course does not constitute dropping or withdrawing from that course.

ACADEMIC POLICIES

ADMISSION

The School of Continuing Studies accepts students who possess a high school diploma, or equivalent. An official transcript verifying high school completion, or the equivalent, is required to be admitted.

Students without a high school diploma, or the equivalent, and who are at least 16 years old, may take classes on a part time basis as a non-matriculated student. Parent/guardian permission is required. Permission by the high school will be required for enrollment in classes during the academic year.

All students must matriculate once they have earned 12 credits, including transfer credit.

ATTENDANCE

Class attendance and participation are essential for student success, and are a key component of Dean College's educational philosophy. Each faculty member outlines their specific course attendance and participation policy on the individual course syllabi, including consequences for lack of attendance or participation. At a minimum, these policies require that students are present and participating in class, either virtually or in-person, on a consistent basis throughout the duration of the course. Students are responsible for making up any absence-related missed work within the term.

Should absences and/or lack of participation become concerning in an individual course the faculty member will discuss the situation with the student. If the absences continue, the faculty member notifies the School of Continuing Studies to conduct an additional intervention. (The policy for full time students can be found in the Day Division's Academic Catalog.)

Students who are unable to attend all classes due to serious illness, a major accident or a personal or family emergency must contact their advisor and all their faculty to discuss the situation. As appropriate, the student, faculty and advisor work collaboratively to design a plan for the student to continue in each course. This may include revised timelines for submission of assignments due during this period, no attendance-related or participation-related penalties for absences due to these reasons, and so on. If the situation is such that continuing any attendance and participation in courses for 4 or more weeks for a full semester course and two weeks for a quarter course is not possible, other plans may be explored, including a voluntary withdrawal or a medical withdrawal for the term.

Dean College adheres to the following Massachusetts state law as it relates to absence due to a religious holiday: "Any student in an educational or vocational training institution, other than a religious or denominational educational or vocational training institution, who is unable, because of his religious beliefs, to attend classes or to participate in any examination, study, or work requirement on a particular day shall be excused from any such examination or study or work requirement, and shall be provided with an opportunity to make up such examination, study, or work requirement which he may have missed because of such absence on any particular day; provided, however, that such make-up examination or work shall not create an unreasonable burden upon such school. No fees of any kind shall be charged by the institution for making available to the said student such opportunity. No adverse or prejudicial effects shall result to any student because of his availing himself of the provisions of this section."



AUDITING COURSES

Students may audit courses for no credit. Tuition and fees are the same as when registering on a credit basis. If a student wants to change status from credit to audit or audit to credit, he or she must do so in writing before the end of the second week of classes.

COURSE CANCELLATION POLICY

Students are encouraged to enroll in courses early in the registration period to ensure that a course will not be canceled due to low enrollment. When a course is canceled, every effort is made to reach students by telephone or email. Assistance will be provided in selecting another course. A full refund is issued if a course is canceled.

CREDIT LIMITS

Continuing Studies students:

Are limited to 11 credit hours or 3 courses per semester. Day Division Courses: A maximum of 7 credits per semester on a space available basis. Students who register for Day Division credits will be charged the SCS Day Student tuition of \$780 per credit or \$2,340 per 3-credit course.

Full-Time students:

Full-time students may enroll in up to a two School of Continuing Studies courses per semester (includes full semester and quarter courses) during the fall and spring semesters, as part of their regular academic course load. Full-time student enrollment in courses offered through the School of Continuing Studies may not equal more than a third of total course enrollments.

Full-time students may enroll in a total of two School of Continuing Studies courses during the accelerated, winter intersession at the current School of Continuing Studies rate of tuition. Full-time students pursuing an internship during the accelerated, winter intersession are permitted to enroll in three credits with approval. Internship credits are assessed at the School of Continuing Studies part-time day rate of tuition. (See page 1 of the School of Continuing Studies catalog.)

Full-time students may enroll in a total of three School of Continuing courses, or a maximum of eleven credits, during the summer semester (includes summer one and summer two) at the current School of Continuing Studies rate of tuition. Full-time



students pursuing an internship during the summer are permitted to enroll in three-twelve credits with approval. Internship credits are assessed at the School of Continuing Studies part-time day rate of tuition. (See page 1 of the School of Continuing Studies catalog.)

CREDIT HOUR

Dean College complies fully with the New England Commission of Higher Education's (NECHE) definition of a credit hour: a credit hour is an amount of work represented in intended learning outcomes and verified by evidence of student achievement that is an institutional established equivalence that reasonably approximates not less than:

(1) One hour of classroom or direct faculty instruction and a minimum of two hours of out-of-class student work each week for approximately 15 weeks for one semester or trimester hour of credit or 10 to 12 weeks for one quarter hour of credit or the equivalent amount of work over a different amount of time or

(2) At least an equivalent amount of work as required in paragraph (1) of this definition for other academic activities as established by the institution, including laboratory work, internships, practica, studio work and other academic work leading to the award of credit hours.

DEAN'S LIST

Continuing Studies students are eligible for the Dean's List after earning 12 credits at Dean College. After each fall and spring semester (a semester includes both full semester and quarter courses), part time students are included on the Dean's List if they meet the following criteria:

- Enrolled in a declared major
- Completed 6 credits in the semester
- Earned a Grade Point Average of 3.500 or higher for the period of eligibility
- No grade earned below a C for the period of eligibility
- No incomplete, RW, RP, RF or WF grades for the period of eligibility

DECLARING/CHANGING A MAJOR

Continuing Studies students declare a major at the time of application. Students may change their major in writing through the School of Continuing Studies.

DEGREE/PROGRAM COMPLETION REQUIREMENTS

The School of Continuing Studies recognizes that our students require the flexibility to pursue their academic goals at their own pace. However, degree requirements may change over time and with them the requirements for completing the degree. In order to support student learning goals consistently, all students will be held to the requirements published in the Governing Catalog Year.

GOVERNING CATALOG YEAR

Students must fulfill all general education and major requirements as determined by the academic catalog that was in place at the time of their matriculation. A matriculated Continuing Studies student may withdraw voluntarily from Dean College for one calendar year, and the original SCS Academic Catalog requirements will be honored unless a program has been eliminated. The student must submit in writing her or his intention to withdraw. If the student does not return after the one calendar year, or the desired original program has been eliminated, the new SCS Academic Catalog requirements will govern. A student returning after the one calendar year must meet with an SCS advisor to review new SCS Academic Catalog requirements and previously earned credits.

GRADES

Letter grades are given at the end of each course. When computing academic averages, a numerical value is given to each grade.

Letter Grade	Grade Point	Numerical Value
A	4.000	93+
A-	3.700	90-92
B+	3.300	87-89
B	3.000	83-86
B-	2.700	80-82
C+	2.300	77-79
C	2.000	73-76
C-	1.700	70-72
D+	1.300	67-69
D	1.000	63-66
D-	0.700	60-62
F	0.000	Failure (below 60)
RF	0.000	Equivalent to F grade
RP	0.000	No impact on GPA
RW	0.000	No impact on GPA
W	0.000	No impact on GPA
WF	0.000	Equivalent to F grade
WP	0.000	No impact on GPA

GRADE APPEALS

A student has the right to challenge a grade if she or he believes it to be inaccurate and has substantiating evidence to support this assertion. The grade challenge process is NOT available to students if students are unhappy with their grade. The student must first discuss the matter with the instructor. If there is no resolution, the student may meet with the School Dean. If there

ACADEMIC POLICIES

is still no resolution, the student may meet with the assistant vice president of Academic Affairs. The decision of the assistant vice president of Academic Affairs is final.

In no case will a grade be changed after six weeks into the following semester. Please note that any appeals regarding course withdrawals and the resulting “W” grades must be sent directly to the assistant vice president of Academic Affairs.

GRADE CHANGES

Grades submitted to the Office of the Registrar by a faculty member remain final unless the faculty member provides written notification stating that there was an error in recording or computing the grade. Grade changes must be submitted in writing to the Office of the Registrar by the instructor of the course using the Change of Grade form available through the Office of the Registrar. The school dean or the assistant vice president of Academic Affairs must sign the Change of Grade form prior to its submission to the Office of the Registrar. Grades may be changed up through six weeks into the following semester.

GRADUATION AND COMMENCEMENT

Dean College confers degrees four times in a given year: May, August, December and January. No degree will be granted until all requirements of the curriculum have been fulfilled. It is ultimately the student's responsibility to ensure all degree requirements are met. To be considered an official candidate for graduation, each student must file an Application for Graduation with the Registrar's Office no later than four weeks prior to the end of her or his last term of attendance.

Dean College holds one Commencement ceremony each May. School of Continuing Studies students matriculated in a Dean College associate or bachelor's degree program with an anticipated August completion date may participate in the previous May's Commencement ceremony upon verification of enrollment for all remaining degree requirements at Dean College during the summer semester immediately after May commencement ceremony. Students must be enrolled as a matriculated degree seeking SCS student at the time of the graduation application. Please note the degree will not be awarded and final diploma issued until all degree requirements have been completed and financial obligations to the College met.

GRADUATION HONORS

At Commencement, students with a cumulative GPA of 3.500 to 3.699 will graduate cum laude, students with a cumulative GPA of 3.700 to 3.899 will graduate magna cum laude, and students with a cumulative GPA of 3.900 or higher will graduate summa cum laude.

HEALTH INSURANCE

Part time students as defined by the Commonwealths Student Health Insurance Program (956 CMR 8.00, see below) may be eligible for a student health insurance plan administered through Academic Health Plan:

Student: A Full-time or Part-time Student enrolled in a degree-granting program at a School who is not enrolled exclusively in

online courses and whose enrollment does not consist entirely of Short-term Courses.

Part-time Student: A student who participates in at least 75% of the academic requirements for full-time students.

INCOMPLETE COURSEWORK

A grade of “Incomplete” is only available if a student is unable to complete coursework as a result of serious illness, a major accident or a personal or family emergency. Except in extraordinary cases, a grade of “Incomplete” can only be issued during the last two weeks of classes, provided the student has been attending classes up until the last two weeks of the semester; incompletes are not issued after the term has ended. A student must be mathematically able to pass the course(s) in order to receive an “Incomplete.” All incomplete requests should be accompanied by appropriate documentation and must be approved by the school dean or assistant vice president of Academic Affairs.

The instructor must provide the student with a detailed list of coursework to be completed based on the course policies and calendar on the course syllabus and must attach coursework completion instructions to the Request for Incomplete Grade form. An “Incomplete” allows students an extension only on coursework with due dates after the date of the incomplete request; it does not allow a student to hand in work not submitted previously unless the faculty allows all students to submit prior assignments after the date the incomplete was requested.

For full semester courses, all work must be completed no later than four weeks after the end of the term in which the “Incomplete” was issued. Once the work is completed and graded, the “Incomplete” grade will be replaced by the final grade earned in the course. If the work is not submitted by the appropriate deadline, the student may receive a grade of zero for all remaining coursework, and the “Incomplete” grade will be replaced by the earned final grade, including zeroes for any remaining work not completed. In individual cases, when there are legitimate reasons, a request for an extension must be submitted in writing to the instructor by the student and approved by the School Dean. A copy of this approved, revised timeline must be submitted to the Office of the Registrar. Any student who is disciplinarily suspended from the College during the last two weeks of classes may receive a grade of zero for all remaining coursework and final grades calculated and issued at the time the student is separated from the College.

Determination of a student's end-of-semester academic status will not be made until final grades are issued for all courses in which a student earned an “Incomplete.” This includes the following categories: President's List, Dean's List, Good Academic Standing, Academic Probation, Academic Suspension, or Academic Dismissal. Please see the appropriate sections of this catalog for the precise criteria for each of these academic standing categories.

MUNICIPAL EMPLOYEE POLICY

Full time employees of the town of Franklin (excludes faculty and professional staff employed by Franklin schools) may enroll tuition free in one course per semester (includes fall, winter, spring and summer) offered through the School of Continuing Studies on a space available basis for a maximum of four courses per year.



The employee must present a current letter of employment from their employer's Human Resource office. The employee will be responsible for the registration fee, and any other applicable fees at the time of registration.

RECORDING POLICY

The College strictly prohibits any photographing, videotaping or other recording of all or any portion of any class, rehearsal, performance, assembly or other College event without the express permission, in advance, from the presiding faculty member or other College official. This means, for example, that

- No one may take, make, upload, distribute or use any pictures, record video images or make any audio recording of any portion of a class, lecture, lab, seminar or other academic exercise without the express permission, in advance, of the faculty member in charge.
- No one may take, make, upload, distribute or use any pictures, record video images or make any audio recording of any portion of a dance or theatrical performance or rehearsal without the express, advance permission of the faculty member or other College official in charge of the event.
- No one may take, make, upload, distribute or use any pictures, record video images or make any audio recording of any portion of an assembly, guest lecture or other College-sponsored event without the express, advance permission of the College official in charge of the event.

In addition, any permission to make or use any such recording shall be strictly limited to the specific purpose for which that permission is granted.

Any request for permission to make recordings as a disability accommodation must be presented, in advance, to the Accessibility Services Office.

Any student or employee who violates this policy or who aids or encourages another person in violating this policy will be subject to discipline up to and including dismissal or termination.

REFUND POLICY

Tuition, excluding fees, is refundable as follow:

Full Semester and Quarter Classes:

Withdrawal by 11:59 p.m. on the 7th day of the term – 100%

Withdrawal between the 8th day of the term and 11:59 p.m. on the 14th day of the term – 50%

No refund after the 14th day of the term.

Accelerated 1-4 week sessions:

Specific dates will be published in the Course Schedule and at dean.edu/scs.

A student who wants to withdraw from a course must do so in writing. Nonattendance does not constitute withdrawal.

REPEATING A COURSE

Students are permitted to repeat courses previously taken or attempted unless otherwise noted in the course description and may not repeat an individual course more than three times. A course for which a student received a W, RW, WP, RP, WF, RF or F are considered an attempt at a course. The highest grade earned will count toward the overall Grade Point Average, and credit will be granted only one time for the course unless otherwise noted in the course description.

REGISTRATION

Newly matriculated students may register online at dean.edu/scs. Continuing students are required to register using Self-Service under [Dean Advisor](#).

SENIOR CITIZENS

Franklin residents who are 65 years of age or older may enroll tuition free in courses offered through the School of Continuing Studies on a space available basis. The resident will be responsible for the registration fee, and any other applicable fees at the time of registration.

STUDENT IDENTITY VERIFICATION

Dean College maintains an effective identity verification process for students enrolled in online classes to ensure that the student enrolled in the course is the one completing and submitting course assignments and earning academic credit. All students have individual secure usernames and passwords to access Canvas, the College's Learning Management System (LMS) for all courses, including synchronous and asynchronous online classes. The College's academic honesty policy and processes apply to



all classes, including online classes (see Academic Honesty on [page 23](#), and the Student Code of Conduct). The identification verification process protects the privacy of student information in accordance with the Family Education Rights and Privacy Act (FERPA) and any other applicable laws or regulations regarding the confidentiality of personally identifiable information.

STUDENT RECORDS: ACCESS, AMENDMENT AND CONFIDENTIALITY

Family Education Rights and Privacy Act (FERPA)

Dean College complies with the Family Education Rights and Privacy Act, 20 U.S.C. §1232g (FERPA), which affords eligible students certain rights with respect to their education records. (An “eligible student” under FERPA includes a student who attends a postsecondary institution.) Dean College students are in attendance once they have registered for courses for their initial term of enrollment.

These rights include

1. The right to inspect and review the student's education records within 45 days after the day Dean College receives a request for access. A student should submit to the Registrar a written request that identifies the record(s) the student wishes to inspect. The school official will make arrangements for access and notify the student of the time and place where the records may be inspected. If the records are not maintained by the school official to whom the request was submitted, that official shall advise the student of the correct official to whom the request should be addressed.
2. The right to request an amendment of the student's education records that the student believes are inaccurate or misleading or otherwise in violation of the student's privacy rights under FERPA. A student should write the school official responsible for the record, clearly identify the part of the record the student wants changed and specify why it should be changed. If the

College decides not to amend the record as requested, the College will notify the student in writing of the decision and the student's right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.

3. The right to provide written consent before the College discloses personally identifiable information (PII) from the student's education records except to the extent that FERPA authorizes disclosure without consent. Dean College discloses education records without a student's prior written consent under the FERPA exception for disclosure to school officials with legitimate educational interest. School officials are those persons employed by Dean College in administrative, supervisory, academic, research, instructional, advisory, governance and support staff functions of the College (including law enforcement unit personnel and health staff). They do not need to be paid employees of the College; school officials may include students serving on official committees or assisting a school official in performing official tasks; contractors, consultants, volunteers or other parties outside of Dean College to whom Dean College has outsourced institutional services or functions (such as an attorney, auditor or collection agent). A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill their professional responsibilities for Dean College. Education records can be released without written consent to Local, State, and Federal agencies as well as contracted agencies that qualify as Dean College school officials.
4. The right to file with the U.S. Department of Education a complaint concerning alleged failures by Dean College to comply with the requirements of FERPA. The name and address of the office that administers FERPA is Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue, SW, Washington, DC 20202

Directory Information

Dean College may disclose, without a student's consent, certain information the College has designated as Directory Information. Dean College has designated the following as Directory Information: the student's name, local and home addresses, date and place of birth, major fields of study, participation in officially recognized activities and sports, height and weight of athletic team members, dates of attendance (past, present or anticipated), enrollment status, degrees and awards received, photographs taken and maintained by the College, most recent previous educational agency or institution attended and class roster. A class roster may be released only to students enrolled in that class while it is in session. Students not wanting their directory information disclosed without their consent must contact the Office of the Registrar in advance to opt out of the College's treatment of directory information.

TITLE IX

Dean College prohibits sexual misconduct in any form. Any form of violence, intimidation, abuse, exploitation or harassment based on sex, gender or sexual preference is contrary to the ideals of Dean and may jeopardize a community member's ability to learn, work, or otherwise participate in the life of the College.

Dean College strongly encourages all members of the community to take action, seek support and report incidents of sexual misconduct. If the College becomes aware of sexual misconduct that impacts one or more members of the College community, the College will promptly investigate the matter and, as appropriate under the circumstances, take action to end the behavior, eliminate any hostile environment, remedy its effects, and prevent its recurrence. The College will do so whether the perpetrator of the misconduct is a student, employee, guest, vendor or other third party. The College's full policy may be found at www.dean.edu/titleix.

TRANSFER CREDIT

Transfer credit toward a Dean degree may be earned by successfully completing courses at another regionally accredited college or university. For an associate degree, a maximum of 30 credits may be transferred; however, 15 of a student's last 30 credits must be approved by Dean College whether taken on or off campus. . For a bachelor's degree, a maximum of 90 credits may be transferred; however, 15 of a student's last 30 credits must be approved by Dean College whether earned on or off campus. For certificates, one course may be transferred. Students must attain a grade of C– or better for transfer credit to be awarded from another college or university. Only credits from non-Dean courses will be transferred, not the grade earned; thus, the earned grade will not be used to calculate the student's Grade Point Average at Dean College. Students must successfully complete at least 50% of the credits required for the major at Dean College. To earn a Dean College degree, students must complete all degree requirements.

Once matriculated at Dean College, students must obtain written authorization from the Registrar's Office at Dean prior to enrolling in a course for transfer credit from another institution. Such authorization guarantees that the course will be transferred, provided that the student achieves a grade of C– or better.

Transfer students who have earned an associate degree from a regionally accredited college or university within the last 10 years may have all lower-level general education requirements waived. An official transcript reflecting the earned associate degree must be on file with the Office of the Registrar at Dean College before any requirements will be waived.

Transfer students who have earned a bachelor's degree from a regionally accredited college or university within the last 10 years and are attending Dean College to complete a second bachelor's degree must complete 30 additional credits beyond their already completed bachelor's degree, may have all general education requirements waived and must meet all the major requirements of the Dean College degree.

Students may also earn credits through the Advanced Placement Testing Program (AP), International Baccalaureate Diploma Program (IB), and College-Level Examination Program (CLEP). Dean College may also award transfer credit for certain documented knowledge gained outside of the college classroom. Dean College will use the American Council on Education's (ACE) guide to award this type of credit. When applicable, students should have their ACE transcript sent to the Registrar's Office for evaluation. ACE guide recommendations will not automatically be



applied and the final decision on how the credit is applied to a student's record will be determined by the Registrar's Office.

TRANSCRIPTS

Current students may access their unofficial transcript at any time in [Dean Advisor](#). The Registrar's Office issues official transcripts only upon receipt of electronic or written consent of the student. Former students can order their transcripts online by going to the Registrar's Office website. Current students can order their transcripts online by going to [Today@Dean](#). The cost of transcripts is \$6 for each electronic transcript ordered and \$10 for each paper copy ordered. All financial obligations to the College must be met prior to the issuing of an official transcript.

TUITION AND FINANCIAL AID

Financial assistance is available for Continuing Studies students who have been admitted into a degree program and who meet general eligibility criteria. Students should complete the Current Academic Year Free Application for Federal Student Aid (FAFSA) online at <https://studentaid.gov/h/apply-for-aid/fafsa>. Applicants will receive a Student Aid Report (SAR) three to six weeks after submitting the FAFSA.

To qualify for Federal Stafford Loan funds, students must maintain at least half-time (6 credits or more) per semester. Eligible students may receive Federal Pell Grant funds even if they are enrolled in as few as 3 credits per semester.

The entire process may take as long as six weeks; therefore, students relying on assistance should start the application process early. Students borrowing funds in excess of tuition costs need to be prepared to pay for books and supplies because the disbursement of aid and refund of excess credit balances usually takes several weeks.

ACADEMIC POLICIES

For details about the application process or to schedule an appointment, call the Center for Student Financial Planning and Services (CSFPS) at 508-541-1518.

Policies for Financial Aid Recipients

Academic Progress

Applicants for financial aid must meet specific standards of academic progress in order to maintain eligibility. Progress is measured in the following ways:

Students must successfully complete 60% of all attempted coursework. Any course in which a student is enrolled after the regular drop/add period is considered an attempted course. A passing grade is considered to be successful completion of a course. Failure, withdrawal after the second week (or at any time during which a withdrawal grade of W, WP, WF, RW, RP or RF will be posted to your transcript), or an incomplete (I) in a class constitutes an attempted course that is not successfully completed. Although aid is generally not available for repeat coursework, repeated courses will be counted in measuring this standard. Federal aid recipients cannot continue to receive aid after they have attempted more than 150% of the number of credits required for their degree. Students who have attempted more than 90 credits for a 60 credit-hour degree will be ineligible for additional aid. Transfer credits are counted in the total number of credits attempted. Although aid is generally not available for repeat coursework, repeated courses will be counted.

Students who fail to meet Satisfactory Academic Progress (SAP) standards may not be eligible for aid in subsequent academic periods. Students who do not meet the College's standards and who are allowed by the College to return on probation may appeal to regain eligibility for aid through the Center for Student Financial Planning and Services. Students not making Satisfactory Academic Progress will be notified in writing by the Financial Aid

Office. Eligibility can be regained by submitting an appeal at least one month prior to the beginning of the following term. Appeals should contain a signed letter from the student and any documentation that supports claims of extenuating circumstances. Supporting letters from advisors and professors are also encouraged. Grounds for appeal include the student's documented illness, death or serious illness of an immediate family member, or other unusual circumstances. Additional documentation may be requested depending on the nature of the appeal. Decisions will be made by the Director of Financial Aid. Appeals of the Director's decision may be made in writing to the Assistant Vice President of Enrollment. Students may also regain eligibility by taking coursework to improve their grades or completion rate. Students can be re-evaluated for eligibility at any time, and can be considered for aid in the term following the point at which the standards are met. Academic achievements at other colleges can be considered as part of an appeal, but transfer work will not affect a student's GPA or completion rate record at Dean.

WITHDRAWING A STUDENT FROM A COURSE BY THE INSTRUCTOR

Any instructor may, with the written approval from the Office of Academic Affairs, withdraw a student from a course if the student is disruptive or interferes with the orderly conduct of the class. The student will receive an RW, RP or RF (Required to Withdraw) grade on her or his transcript. RW and RP grades do not affect the Grade Point Average; RF grades do affect the Grade Point Average.



BACHELOR'S AND ASSOCIATE DEGREE PROGRAMS

The curricula on the following pages lists the courses required to earn an associate degree and bachelor's degree in each program of study offered by the Dean College School of Continuing Studies. All curricula may be completed on a part-time basis. Courses are not listed in the order in which they need to be taken.

BACHELOR'S:

- **Business – B.S.** – concentrations:
 - Accounting
 - Cybersecurity Studies
(*available fully online*)
 - Finance
 - Human Resource Management
 - Management (*available fully online*)
 - Marketing
- **Liberal Arts and Studies – B.A.**
- **Psychology – B.A.**

ASSOCIATE:

- **Accounting**
- **Business** (*available fully online*)
- **Early Childhood Education**
- **General Studies**
- **Health Sciences**
- **Pre-Nursing**
- **Psychology**

CERTIFICATE PROGRAMS

The School of Continuing Studies offers certificate programs that provide focused programs of study in specific content areas leading to employment opportunities or career advancement.

A certificate program can serve either as a complete learning experience or as a foundation upon which to build more coursework leading to a degree.

- **Accounting**
- **Business**
- **Cybersecurity Studies** (*available fully online*)
- **Early Childhood Education**
- **Early Childhood Education – Infant/Toddler**
- **Administration of Early Childhood Education Programs**
- **Human Resource Management**

BACHELOR OF SCIENCE IN BUSINESS

The Bachelor of Science in Business provides students with a broad knowledge of business that enables them to lead and succeed in many positions in both for-profit and not-for-profit organizations whether as an employee or as the founder. Students develop a foundation of core skills that are designed to mirror the exact skills that will get them hired and promoted — skills such as communication, critical thinking, decision making, problem solving and teamwork. This program prepares students to work as professionals, lead organizations into the future, make data-driven decisions and work in all types of teams. Students also learn to use various tools, including S&P Global IQ, to help them succeed.

Through the course of study in the Bachelor's Degree in Business, students will be provided an opportunity to learn how to:

- Research and analyze information from multiple credible sources to creatively solve business problems.
- Utilize technical and technological tools to analyze data, draw conclusions, and develop and defend business decisions.
- Develop awareness and respect for various identities, cultures, and other differences to advance successful global business practices.
- Create, present, and defend professional communication in written, oral and digital channels.
- Create relationships with colleagues that lead to the ethical and successful attainment of business goals.
- Hone personal brand while researching, articulating and acquiring essential skills and experiences associated with desired career path(s) in Management or related field.
- Acquire additional competencies in an area of major concentration.

Degree Requirements

CORE (40 credits)

ENG 111 – Composition I (3 cr)	Core Distribution Natural Sciences and Mathematics Elective (3 cr)
ENG 112 – Composition II (3 cr)	Core Distribution Social Sciences Elective (3 cr)
SPC 101 – Communication Fundamentals (3 cr)	COM 327 – Applied Professional Communication (3 cr)
Core Mathematics Elective (3 cr)	ENG 332 – Strategic Writing for Managers (3 cr)
Core Lab Science Elective (4 cr)	6 credits upper-division liberal arts electives (from outside the major)
Core Distribution Arts Elective (3 cr)	
Core Distribution Humanities Elective (3 cr)	

MAJOR (30 credits)

ACCT 103 – Financial Accounting (3 cr)	ECO 150 – Principles of Economics (3 cr) or ECO 112 – Principles of Economics-Micro (3 cr) and ECO 111 – Principles of Economics-Macro (3 cr)*
ACCT 200 – Managerial Accounting (3 cr)	PHL 120 – Business Ethics (3 cr)
BUS 230 – Principles of Management (3 cr)	BUS 337 – Organizational Behavior (3 cr)
MKTG 235 – Principles of Marketing (3 cr)	BUS 325 – Principles of Finance and Budgeting (3 cr)
BUS 240 – Human Resource Management (3 cr)	BUS 341 – Data Analysis and Decision Making (3 cr)
ACCT 103 – Financial Accounting (3 cr)	BUS 495 – Business Policy and Strategic Management (3 cr)
ACCT 200 – Managerial Accounting (3 cr)	

CONCENTRATIONS AND ELECTIVES (48 credits)

Students must complete a concentration in one of the following areas:

Accounting:

ACCT 201 – Intermediate Accounting I (3 cr)	BUS 385 – Advanced Principles of Finance (3 cr.)
ACCT 202 – Intermediate Accounting II (3 cr)	BUS 430 – Cryptocurrency and Global Finance (3 cr.)
ACCT 203 – Taxation (3 cr)	30 credits open electives
ACCT 305 – Advanced Accounting (3 cr)	
ACCT 310 – Cost Accounting (3 cr)	
ACCT 315 – Accounting Information Systems (3 cr)	
ACCT 320 – Corporate Taxation (3 cr)	
ACCT 405 – Auditing (3 cr)	
24 credits open electives	

Cybersecurity Studies:

CRM CS 100 – Introduction to Cybersecurity (3 cr)	
CRM CS 101 – Computer Systems Fundamentals (3 cr)	
CRM CS 102 – Cybersecurity Defense in Depth (3 cr)	
CRM CS 103 – Large Scale Cyber Crime and Terrorism (3 cr)	
CRM CS 304 – White Collar Crime (3 cr)	
CRM CS 405 – Cybersecurity Investigations & Case Studies (3 cr)	
30 credits open electives	

Finance:

ACCT 201 – Intermediate Accounting (3 cr.)	
ACCT 203 – Taxation (3 cr)	
BUS 325 – Principles of Finance and Budgeting (3 cr.)	
BUS 336 – Financial Institutions (3 cr.)	

BUS 385 – Advanced Principles of Finance (3 cr.)
BUS 430 – Cryptocurrency and Global Finance (3 cr.)
30 credits open electives

Human Resource Management:

BUS 245 – The Diverse Workforce (3 cr)
BUS 315 – Legal Issues in Human Resources (3 cr)
BUS 317 – Staffing and Recruitment (3 cr)
BUS 417 – Benefits and Compensation (3 cr)
36 credits open electives

Management:

BUS 321 – Entrepreneurship (3 cr)
BUS 344 – Operations Management (3 cr)
BUS 346 – Negotiations (3 cr)
BUS 405 – Leading the Organization (3 cr)
36 credits open electives

Marketing:

MKTG 218 – Principles of Advertising (3 cr)
MKTG 228 – Consumer Behavior (3 cr)
MKTG 238 – Marketing Research (3 cr)
MKTG 304 – Interactive Advertising (3 cr)
BUS 314 – Marketing Analytics (3 cr)
MKTG 324 – Branding Strategy (3 cr)
30 credits open electives

TOTAL CREDITS: 121

See [page 32](#) for the list of CORE Distribution courses.

BACHELOR OF ARTS IN LIBERAL ARTS AND STUDIES

Knowledge is power, but the ability to integrate multiple sources of knowledge to make complex decisions in an ever-changing world — that's a super power. And employers know it. Dean's Bachelor of Arts in Liberal Arts and Studies builds on the strengths of our Associate Degree in General Studies to create a curriculum that emphasizes a dynamic, flexible mindset that is essential in today's world — a mindset that includes the power to think critically, solve problems, synthesize information, and make decisions. We believe this exceptional foundation and training of an informed, ever-adaptable mind is a resource that will serve graduates throughout their careers.

Through the course of study in the Bachelor's Degree in Liberal Arts and Studies, students will be provided an opportunity to learn how to:

- Construct and defend arguments using key findings, ideas and theories in the track area.
- Evaluate diverse social practices and cultural forms relevant to the track area using critical theory.
- Investigate disciplinary questions in their track area, using both qualitative and quantitative analysis, to construct source-based arguments.
- Individually and in teams, create written, oral and visual products by applying the methods, skills and style used in their track area.
- Blend theory and practice in a meaningful internship experience related to the track area.
- Articulate and defend essential skills learned in the major and formulate a career plan.

Degree Requirements

CORE (40 credits)

ENG 111 – Composition I (3 cr)
 ENG 112 – Composition II (3 cr)
 SPC 101 – Communication Fundamentals (3 cr)
 Core Mathematics Elective (3 cr)
 Core Lab Science Elective (4 cr)
 Core Distribution Arts Elective (3 cr)
 Core Distribution Humanities Elective (3 cr)
 Core Distribution Natural Sciences and Mathematics Elective (3 cr)
 Core Distribution Social Sciences Elective (3 cr)
 COM 327 – Applied Professional Communication (3 cr)
 ENG 320 – Advanced Essay Writing (3 cr)
 6 credits upper-division liberal arts electives (from outside the major)

MAJOR (42 credits)

3 credits lower division (100–200 level) liberal arts elective (3 cr)
 PSY 245 – Research Methods (3 cr)
 LAS 415 – Critical Theory (3 cr)
 LAS 495 – Senior Capstone (3 cr)
 18 credits of concentration electives at the 100–200 level*
 12 credits of concentration electives at the 300–400 level*

ELECTIVES (39 credits)

39 credits Open Electives

NOTES

*All courses for an individually designed concentration must be approved by the School of Continuing Studies.

TOTAL CREDITS: 121

See [page 32](#) for the list of CORE Distribution courses.



BACHELOR OF ARTS IN PSYCHOLOGY

Psychology majors at Dean study the various influences that shape human behavior, thinking and emotions. In the first two years, students explore how biological, psychological and social factors influence human behavior. They learn about human development, psychological disorders and cognitive and social psychology. Building on the strong foundation in the first two years, Psychology majors in the bachelor’s degree program study counseling methods, brain and behavior and theories of personality. In addition, students may elect to explore sport psychology and the psychology of religion and culture. An emphasis on applied psychology and case studies is immersed in every course to understand what influences behavior. To prepare our psychology majors for the future, all students participate in a required capstone research project. Psychology majors pursue careers in social service organizations, counseling centers, schools, hospitals and the corporate world. The curriculum also prepares students to continue in their studies in graduate school.

Through the course of study in the Bachelor’s Degree in Psychology, students will be provided an opportunity to learn how to:

- Evaluate the major concepts, theoretical perspectives, various fields, historical trends and empirical findings in psychology.
- Combine skills of scientific inquiry, quantitative reasoning, critical thinking, creative problem solving and research methods to address psychological and social issues.
- Integrate awareness of the sociocultural and contextual nature of psychology to work effectively with individuals of different backgrounds, values and experiences.
- Develop knowledge of ethics involved in conducting research and working in the field of psychology.
- Argue psychological ideas clearly and effectively using discipline-specific methods in written, oral and visual forms while demonstrating audience awareness.
- Construct and refine realistic plans for implementing personal values, interests, personality and skills in occupational pursuits in a variety of settings.
- Collaborate in personal and social interactions toward the accomplishment of shared goals while actively valuing the varied contributions of all participants.

Degree Requirements
CORE (40 credits) ENG 111 – Composition I (3 cr) ENG 112 – Composition II (3 cr) SPC 101 – Communication Fundamentals (3 cr) MTH 130 – Introductory Statistics (3 cr) to fulfill the Core Mathematics Elective Core Lab Science Elective (4 cr) Core Distribution Arts Elective (3 cr) Core Distribution Humanities Elective (3 cr) Core Distribution Natural Sciences and Mathematics Elective (3 cr) Core Distribution Social Sciences Elective (3 cr) COM 327 – Applied Professional Communication (3 cr) ENG 320 – Advanced Essay Writing (3 cr) 6 credits upper-division liberal arts electives (from outside the major)
MAJOR (42 credits) PSY 111 – General Psychology (3 cr) SOC 113 – Introduction to Sociology (3 cr) PSY 201 – Abnormal Psychology PSY 202 – Human Development: A Lifespan Perspective (3 cr) PSY 245 – Research Methods in the Social Sciences (3 cr) PSY 250 – Social Psychology (3 cr) PSY 320 – Counseling Psychology (3 cr) PSY 325 – Professional Orientation to the Human Services (3 cr) PSY 332 – Personality (3 cr) PSY 334 – Biopsychology (3 cr) PSY 340 – Cognitive Psychology (3 cr) 300–400 level Psychology Elective (3 cr) LAS 415 – Critical Theory (3 cr) PSY 495 – Senior Capstone in Psychology (3 cr)
ELECTIVES (39 credits) 39 credits Open Electives MTH 130 – Introductory Statistics must be completed before enrolling in PSY 245 – Research Methods in the Social Sciences.
TOTAL CREDITS: 121

See [page 32](#) for the list of CORE Distribution courses.



ASSOCIATE DEGREE PROGRAMS

The curricula on the following pages lists the courses required to earn an associate degree in the majors offered by the Dean College School of Continuing Studies. All curricula may be completed on a part-time basis. The courses are not listed in the order in which they need to be taken.

Further details about all programs are available at the School of Continuing Studies office and the Dean College website at dean.edu/SCS.

ACCOUNTING

The Accounting major is an undergraduate program designed specifically for Continuing Studies students. This associate degree program provides students with a solid foundation in accounting combined with core requirements and serves to prepare students for job positions in accounting, auditing and office administration.

Through the course of study in the Associate Degree in Accounting, students will be provided an opportunity to learn how to:

- Identify, interpret, analyze and research accounting and financial information through the use of a series of problem-solving exercises.



Degree Requirements

CORE (28 credits)

ENG 111 – Composition I (3 cr)
 ENG 112 – Composition II (3 cr)
 SPC 101 – Communication Fundamentals (3 cr)
 MTH 155 – Foundations of Quantitative Reasoning (3 cr)
 BIO 180 – Human Biology (4 cr)
 Core Distribution Arts Elective (3 cr)
 Core Distribution Humanities Elective (3 cr)
 Core Distribution Natural Sciences and Mathematics Elective (3 cr)
 Core Distribution Social Sciences Elective (3 cr)

MAJOR (21 credits)

ACCT 103 – Financial Accounting (3 cr)
 ACCT 200 – Managerial Accounting (3 cr)
 ACCT 201 – Intermediate Accounting I (3 cr)
 ACCT 202 – Intermediate Accounting II (3 cr)
 ACCT 203 – Taxation (3 cr)
 ECO 150 – Principles of Economics (3 cr) or ECO 112 – Principles of Economics – Micro (3 cr) and ECO 111 – Principles of Economics – Macro (3 cr)*
 PHL 120 – Business Ethics (3 cr)

ELECTIVES (12 credits)

12 credits Open Electives

NOTES

*Students who complete ECO 112 must also complete ECO 111 as an elective.

TOTAL CREDITS: 61

See [page 32](#) for the list of CORE Distribution courses.

ACCOUNTING CERTIFICATE

This certificate program is designed to provide students with the knowledge and skills to pursue career opportunities in entry-level positions in the accounting field, or to advance in their current employment. Students will be able to transfer the credits earned into an associate degree program in Accounting or General Studies.

Course No.	Course Title	Credits
ACCT 103	Financial Accounting	3
ACCT 200	Managerial Accounting	3
ACCT 201	Intermediate Accounting I	3
ACCT 202	Intermediate Accounting II	3
ACCT 203	Taxation	3
ACCT OR BUS	Accounting or Business Elective	3
Total Credits		18

Complete list of certificate programs begins on [page 30](#).

BUSINESS – ASSOCIATE DEGREE PROGRAM

BUSINESS

The Business major is designed to provide students with a strong academic foundation in business theories and practices, accounting, economics, marketing, communication and technology. Students gain an understanding of the field of business from the theoretical and practical areas while learning the value of leadership and teamwork. The Business major also provides a comprehensive foundation in decision making, problem solving and quantitative reasoning. Our goal is to offer an educational experience that will enable students to pursue a career in business as well as successfully continue their education.

Through the course of study in the Associate Degree in Business, students will be provided an opportunity to learn how to:

- Apply basic business and financial concepts and theories.
- Demonstrate an understanding of the principles related to managing organizations.
- Demonstrate an understanding of the business functions of an organization.
- Present effective oral and written forms of communications, including the use of reference tools.

After completing the associate degree, students are well prepared for further studies in accounting, finance, marketing, economics, general management, entrepreneurial studies, health care management, international business, human resource management and sales.

Degree Requirements

CORE (28 credits)

ENG 111 – Composition I (3 cr)
 ENG 112 – Composition II (3 cr)
 SPC 101 – Communication Fundamentals (3 cr)
 Core Mathematics Elective (3 cr)
 Core Lab Science Elective (4 cr)
 Core Distribution Arts Elective (3 cr)
 Core Distribution Humanities Elective (3 cr)
 Core Distribution Natural Sciences and Mathematics Elective (3 cr)
 Core Distribution Social Sciences Elective (3 cr)

MAJOR (21 credits)

ACCT 103 – Financial Accounting (3 cr)
 ACCT 200 – Managerial Accounting (3 cr)
 BUS 230 – Principles of Management (3 cr)
 MKTG 235 – Principles of Marketing (3 cr)
 BUS 240 – Human Resource Management (3 cr)
 ECO 150 – Principles of Economics (3 cr) or ECO 112 – Principles of Economics – Micro (3 cr) and ECO 111 – Principles of Economics – Macro (3 cr)*
 PHL 120 – Business Ethics (3 cr)

ELECTIVES (12 credits)

12 credits Open Electives

NOTES

*Students who complete ECO 112 must also complete ECO 111 as an open elective.

TOTAL CREDITS: 61

See [page 32](#) for the list of CORE Distribution courses.

BUSINESS CERTIFICATE

This certificate program is designed to provide students with a detailed business foundation. Students acquire the knowledge and skills to pursue career opportunities in entry-level positions or advance in their current career. Credits earned may be transferred toward an associate degree program in Business or General Studies.

Course No.	Course Title	Credits
ACCT 103	Financial Accounting	3
ACCT 200	Managerial Accounting	3
BUS 123	Foundations of Business	3
BUS 230	Principles of Management	3
MKTG 235	Principles of Marketing	3
	Business Elective*	3
Total Credits		18

Complete list of certificate programs begins on [page 30](#).

*Students may select course with Accounting or Business designation.

EARLY CHILDHOOD EDUCATION – ASSOCIATE DEGREE PROGRAM

EARLY CHILDHOOD EDUCATION

The mission of the Early Childhood Education major is to provide a theoretical and practical foundation for observing, understanding and meeting the diverse psychosocial developmental needs of the young child in the classroom.

Through the course of study in the Associate Degree in Early Childhood Education, students will be provided an opportunity to learn how to:

- Demonstrate a solid understanding of child development and be able to consistently apply this to their interactions with children.
- Demonstrate an ability to observe children's behavior and accurately record these observations.
- Set up and adapt educational environments addressing the diversity of children to meet their social, emotional and physical needs.
- Identify connections between theory and observed behavior.
- Understand the importance of collaborative relationships with families of children, essentially linking home and school.
- Understand the importance of upholding ethical and professional early childhood guidelines.

After completing the associate degree, students will have the option of continuing on during the day for a Bachelor's in Early Childhood Education or beginning a career in early childhood education.

Degree Requirements

CORE (28 credits)

ENG 111 – Composition I (3 cr)
 ENG 112 – Composition II (3 cr)
 SPC 101 – Communication Fundamentals (3 cr)
 Core Mathematics Elective (3 cr)
 Core Lab Science Elective (4 cr)
 Core Distribution Arts Elective (3 cr)
 Core Distribution Humanities Elective (3 cr)
 Core Distribution Natural Sciences and Mathematics Elective (3 cr)
 Core Distribution Social Sciences Elective (3 cr)

MAJOR (24 credits)

EDU 111 – Introduction to Early Childhood Education (3 cr)
 EDU 130 Classroom Behavior Management (3 cr)
 EDU 231 – Curriculum for Young Children (3 cr)
 EDU 280/281 – Field Observation and Participation (3 cr)
 PSY 111 – General Psychology (3 cr)
 EDU 251 or PSY 211 – Child Growth and Development or Child Development (3 cr)
 EDU 261 – The Diverse Learner (3 cr)
 EDU 285 – Observation and Assessment (3 cr)

ELECTIVES (9 credits)

9 credits Open Electives

TOTAL CREDITS: 61

See [page 32](#) for the list of CORE Distribution courses.

ADMINISTRATION OF EARLY CHILDHOOD EDUCATION CERTIFICATE

This program is designed for students who are particularly interested in directing an early childhood education program. Dean College requires the four courses listed here for all students who want to complete this Administration of Early Childhood Education Certificate program. Please see the course descriptions for details.

For Massachusetts Department of Early Education and Care (DEEC) Director qualification, in addition to completing educational requirements, students must also complete requisite field experience according to DEEC regulation.

Complete list of certificate programs begins on [page 30](#).

Course No.	Course Title	Credits
EDU 130	Classroom Behavior Management	3
EDU 116	Issues and Policies in Early Childhood Programs	3
EDU 271	Administration of Early Childhood Education Programs	3
BUS 123	Foundations of Business	3
Total Credits		12

See [page 31](#) for details about the Early Childhood Education Certificate and Early Childhood Education Infant/Toddler Certificate.

GENERAL STUDIES – ASSOCIATE DEGREE PROGRAM

GENERAL STUDIES

The General Studies major is designed for students who want to develop an individual program of study based on Dean College's curriculum with the flexibility of enrolling in courses across academic disciplines. It is an appropriate major for those who are interested in exploring a variety of academic disciplines and/or would like to take courses from a specific major without having to commit to completing all courses for that major.

Degree Requirements
CORE (28 credits) ENG 111 – Composition I (3 cr) ENG 112 – Composition II (3 cr) SPC 101 – Communication Fundamentals (3 cr) Core Mathematics Elective (3 cr) Core Lab Science Elective (4 cr) CORE Distribution Arts Elective (3 cr) CORE Distribution Humanities Elective (3 cr) CORE Distribution Natural Sciences and Mathematics Elective (3 cr) CORE Distribution Social Sciences Elective (3 cr)
MAJOR (24 credits)* Introductory course – 3 credits Focused Electives – 12 credits in one of the following areas: The liberal arts elective list From one major (or concentration) offered through the School of Continuing Studies EDU 103 plus 3 courses (9 cr) from ONE of the following teaching areas – English, history, math, science Foundational Electives – 9 credits from the liberal arts elective list
ELECTIVES (9 credits)* 9 credits Open Electives
NOTES *At least 12 of these 33 credits must be at the 200-level or higher.
TOTAL CREDITS: 61

See [page 32](#) for the list of CORE Distribution courses.



HEALTH SCIENCES

The Health Sciences major is designed to provide those students interested in entering one of the many health science-related professions the foundational coursework in the sciences and general education/liberal arts. Students choosing this major will have opportunities to transfer into numerous programs associated with the allied health field, including exercise physiology, health science, health education, medical laboratory science, respiratory therapy, nutrition, and rehabilitation and disability studies.

Students intending to major in Health Sciences must have a strong science background and a recommended cumulative 3.000 Grade Point Average (GPA) based on core academic courses.

Through the course of study in the Associate Degree in Health Sciences, students will be provided an opportunity to learn how to:

- Identify physiological functions of the human body and disorders resulting from homeostatic imbalances.
- Identify principles of general chemistry and the role of biological molecules in the human body.
- Demonstrate an understanding of the nutritional needs of healthy adults and children.
- Apply quantitative and qualitative methods of analysis to situations germane to healthcare.
- Through the lens of cultural competency, identify the impact of healthcare delivery.
- Identify systems of moral decision making in solving moral dilemmas and controversial choices in medical ethics.
- Articulate effective communication strategies across a diverse population.
- Demonstrate the ability to work effectively in lab groups and in group projects.
- Identify career opportunities and the pathway to achieving career opportunities in allied health.

Degree Requirements

CORE (28 credits)

ENG 111 – Composition I (3 cr)
 ENG 112 – Composition II (3 cr)
 SPC 101 – Communication Fundamentals (3 cr)
 Core Mathematics Elective (3 cr)
 BIO 171 – Anatomy and Physiology I (4 cr)
 Core Distribution Arts Elective (3 cr)
 Core Distribution Humanities Elective (3 cr)
 Core Distribution Natural Sciences/Mathematics Elective (3 cr)
 Core Distribution Social Sciences Elective (3 cr)

MAJOR (28 credits)

HSCI 111 – Introduction to Health Sciences (3 cr)
 BIO 172 – Anatomy and Physiology II (4 cr)
 CHM 151 – General Chemistry I (4 cr)
 CHM 152 – General Chemistry II (4 cr)
 BIO 211 – Microbiology (4 cr)
 MTH 130 – Introductory Statistics (3 cr)
 PHL 115 – Ethics (3 cr)
 PSY 111 – General Psychology (3 cr)

ELECTIVES (6 credits)

6 credits Open Electives

TOTAL CREDITS: 62

See [page 32](#) for the list of CORE Distribution courses.



PRE-NURSING – ASSOCIATE DEGREE PROGRAM

PRE-NURSING

The Pre-Nursing major is designed to provide those students interested in entering a four-year program in nursing the foundational coursework in the sciences and liberal arts. Students choosing this major will have opportunities to transfer into numerous nursing programs.

Students intending to major in Pre-Nursing must have a strong science background and a recommended high school cumulative 3.000 Grade Point Average (GPA) based on core academic courses. Transfer into four-year nursing programs is highly competitive. Students interested in pursuing a bachelor's degree are advised to maintain a 3.000 overall GPA with no grade lower than a B–.

Through the course of study in the Associate Degree in Pre-Nursing, students will be provided an opportunity to learn how to:

- Identify physiological functions of the human body and disorders resulting from homeostatic imbalances.
- Identify principles of general chemistry and the role of biological molecules in the human body.
- Demonstrate an understanding of the nutritional needs of healthy adults and children.
- Apply quantitative and qualitative methods of analysis to situations germane to healthcare.
- Through the lens of cultural competency, identify the impact of healthcare delivery.
- Identify ethical issues regarding privacy and confidentiality.
- Articulate effective communication strategies across a diverse population.
- Demonstrate the ability to work effectively in lab groups and in group projects.
- Identify career opportunities and academic preparation required to enter the nursing profession.

Degree Requirements

CORE (28 credits)

- ENG 111 – Composition I (3 cr)
- ENG 112 – Composition II (3 cr)
- SPC 101 – Communication Fundamentals (3 cr)
- Core Mathematics Elective (3 cr)
- BIO 171 – Anatomy and Physiology I* (4 cr)
- Core Distribution Arts Elective (3 cr)
- Core Distribution Humanities Elective (3 cr)
- Natural Sciences and Mathematics Elective (3 cr)
- SOC 113 – Introduction to Sociology (3 cr)

MAJOR (34 credits)

- HSCI 111 – Introduction to Health Sciences (3 cr)
- BIO 172 – Anatomy and Physiology II (4 cr)
- CHM 151 – General Chemistry I* (4 cr)
- CHM 152 – General Chemistry II (4 cr)
- BIO 211 – Microbiology (4 cr)
- EXSC 234 – Nutrition and Food Science (3 cr)
- PSY 202 – Human Development (3 cr)
- MTH 130 – Introductory Statistics (3 cr)
- PHL 115 – Ethics (3 cr)
- PSY 111 – General Psychology (3 cr)

ELECTIVES (0 credits)

0 credits Open Elective

NOTES

*Unless placing into MTH 152, MTH 241, or MTH 242 at point of matriculation, students who complete MTH 155 with less than a B will need to take MTH 151 prior to taking CHM 151. MTH 151 will fulfill an open elective requirement.

TOTAL CREDITS: 62

See [page 32](#) for the list of CORE Distribution courses.



PSYCHOLOGY

Psychology majors at Dean study the various influences that shape human behavior, thinking and emotions. In these two years, students explore how biological, psychological and social factors influence human behavior. In addition, they learn about human development, psychological disorders and cognitive and social psychology. In the bachelor's degree program, the program study expands to counseling methods, brain and behavior and theories of personality. In addition, students may elect to explore sport psychology and psychology of religion and culture. An emphasis on applied psychology and case studies is immersed in every course to understand what influences human behavior. Psychology majors pursue careers in social service organizations, counseling centers, schools, hospitals and the corporate world.

Through the course of study in the Associate Degree in Psychology, students will be provided an opportunity to learn how to:

- Explain the major concepts, theoretical perspectives, various fields, historical trends and empirical findings in psychology.
- Discuss how skills of scientific inquiry, quantitative reasoning, critical thinking, creative problem solving and re-search methods can be used to address psychological and social issues.
- Demonstrate awareness of the sociocultural and contextual nature of psychology.
- Recognize the ethics involved in conducting research and working in the field of psychology.
- Translate psychological ideas clearly and effectively using discipline-specific methods in written, oral and visual forms while demonstrating audience awareness.
- Identify realistic plans for implementing personal values, interests, personality and skills in occupational pursuits in a variety of settings.
- Contribute in personal and social interactions toward the accomplishment of shared goals while actively valuing the varied contributions of all participants.

Degree Requirements

CORE (28 credits)

ENG 111 – Composition I (3 cr)
 ENG 112 – Composition II (3 cr)
 SPC 101 – Communication Fundamentals (3 cr)
 Core Mathematics Elective (3 cr)
 Core Lab Science Elective (4 cr)
 Core Distribution Arts Elective (3 cr)
 Core Distribution Humanities Elective (3 cr)
 Core Distribution Natural Sciences and Mathematics Elective (3 cr)
 Core Distribution Social Sciences Elective (3 cr)

MAJOR (21 credits)

PSY 111 – General Psychology (3 cr)
 PSY 201 – Abnormal Psychology (3 cr)
 PSY 202 – Human Development: A Lifespan Perspective (3 cr)
 PSY 245 – Research Methods (3 cr)
 PSY 250 – Social Psychology (3 cr)
 SOC 113 – Introduction to Sociology (3 cr)
 100-200 Level – Psychology Elective (3 cr)

ELECTIVES (12 credits)

12 credits of open electives

TOTAL CREDITS: 61

See [page 32](#) for the list of CORE Distribution courses.



CERTIFICATE PROGRAMS

The School of Continuing Studies offers certificate programs that provide focused programs of study in specific content areas leading to employment opportunities or career advancement. A certificate program can serve either as a complete learning experience or as a foundation upon which to build more coursework leading to a degree.

ACCOUNTING

This certificate program is designed to provide students with the knowledge and skills to pursue career opportunities in entry-level positions in the accounting field or advance in their current employment. Students will be able to transfer the credits earned into an associate degree program in Accounting or General Studies.

Course No.	Course Title	Credits
ACCT 103	Financial Accounting	3
ACCT 200	Managerial Accounting	3
ACCT 201	Intermediate Accounting I	3
ACCT 202	Intermediate Accounting II	3
ACCT 203	Taxation	3
ACCT or BUS	Accounting or Business Elective	3
Total Credits		18

Accounting certificate courses may be transferred into these associate degree programs:

- **Accounting, page 23** or
- **General Studies, page 26**

BUSINESS

This certificate program is designed to provide students with a detailed business foundation. Students acquire the knowledge and skills to pursue career opportunities in entry-level positions or advance in their current career. Credits earned may be transferred toward an associate degree program in Business or General Studies.

Course No.	Course Title	Credits
ACCT 103	Financial Accounting	3
ACCT 200	Managerial Accounting	3
BUS 123	Foundations of Business	3
BUS 230	Principles of Management	3
MKTG 235	Principles of Marketing	3
	Business Elective*	3
Total Credits		18

**Students may select a course with Accounting, Business, Economics or Cyber designation.*

Business certificate courses may be transferred into the Business associate degree program, **page 24**.



CYBERSECURITY STUDIES

The program begins by introducing students to the foundations of cybersecurity theory and practice and its application across multiple industries. Students study subjects ranging from incident response and coordination and how to effectively assess different types of organizational security risks. They will be exposed to ethical and legal issues in cybersecurity and will learn strategies for implementing best practices.

Course No.	Course Title	Credits
CRM CS 100	Introduction to Cybersecurity	3
CRM CS 101	Computer Systems Fundamentals	3
CRM CS 102	Cybersecurity Defense in Depth	3
CRM CS 103	Large Scale Cyber Crime and Terrorism	3
CRM CS 304	White Collar Crimes	3
CRM CS 405	Cybersecurity Investigations and Case Studies	3
Total Credits		18

EARLY CHILDHOOD EDUCATION

This program is designed to fulfill the requirements for our certificate program and the educational requirements for qualification from the Massachusetts Department of Early Education and Care (DEEC). For DEEC qualification, in addition to completing courses, students must satisfy their field experience requirements to reach teacher or lead teacher qualification. Courses designed to reach director qualification are also available.

This program is appropriate for in-service child care professionals, students with degrees in other fields who now want to study Early Childhood Education, and individuals who have no prior college background and are interested in working with children.

Course No.	Course Title	Credits
EDU 251	Child Growth and Development	3
EDU Electives	Early Childhood Education Electives	9
Total Credits		12

EARLY CHILDHOOD EDUCATION – INFANT/TODDLER

For students who are particularly interested in working with infants and toddlers in a child care setting, Dean College recommends taking the four courses listed below. Please see the course descriptions for details.

For Massachusetts Department of Early Education and Care (DEEC) qualification, in addition to completing these specific courses, students must satisfy their field experience requirements to reach teacher or lead teacher qualification status.

Course No.	Course Title	Credits
EDU 111	Introduction to Early Childhood Education	3
EDU 114	Infants & Toddlers: Care and Curriculum	3
EDU 130	Classroom Behavior Management	3
EDU 251	Child Growth and Development	3
Total Credits		12

Early Childhood Education certificate courses may be transferred into the Early Childhood Education associate degree program, [page 25](#).

ADMINISTRATION OF EARLY CHILDHOOD EDUCATION PROGRAMS

This program is designed for students who are particularly interested in directing an early childhood education program. Dean College requires the four courses listed below for students who want to complete this Administration of Early Childhood Programs Certificate. Please see the course descriptions for details.

For Massachusetts Department of Early Education and Care (DEEC) Director qualification, in addition to completing educational requirements, students must also complete requisite field experience according to DEEC regulation.

Course No.	Course Title	Credits
BUS 123	Foundations of Business	3
EDU 130	Classroom Behavior Management	3
EDU 116	Issues and Policies in Early Childhood Programs	3
EDU 271	Administration of Early Childhood Education Programs	3
Total Credits		12

HUMAN RESOURCE MANAGEMENT

This certificate program is designed to provide students with a solid foundation in Human Resource Management. Students completing this program will acquire the knowledge and skills required to pursue career opportunities in entry-level positions in Human Resource Management or advance in their current position. Courses in this program are scheduled in both traditional full semester and accelerated seven-week sessions. Students who would like to apply their earned certificate credits toward an associate or bachelor's degree program should meet with the SCS Director of Admissions.

Course No.	Course Title	Credits
BUS 240	Human Resource Management	3
BUS 245	The Diverse Workforce	3
BUS 315	Legal Issues in Human Resource	3
BUS 317	Staffing and Recruitment	3
BUS 337	Organizational Behavior	3
BUS 417	Benefits and Compensation	3
Total Credits		18

CORE DISTRIBUTION ELECTIVES LIST / LIBERAL ARTS ELECTIVES LIST

As part of the All-College Core, students must take one course from each of the following four categories:

- Core Distribution Arts Elective or ART 101
- Core Distribution Humanities Elective or HIS 111, HIS 112, HIS 151, or HIS 152
- Core Distribution Natural Sciences and Mathematics Electives
- Core Distribution Social Science Electives or PSY 111 or SOC 113

CORE DISTRIBUTION ELECTIVES LIST

Core Distribution Arts Electives

ART 150	Museums of New England: A Kaleidoscope of the World
ENG 220	Creative Writing: Non-Fiction
ENG 222	Creative Writing: Fiction
ENG 223	Creative Writing: Poetry
MUS 150	The Roots of Popular Music
PFA 125	Performance Studies
PFA 150	Experiencing the Performing Arts: How to Watch and How to Listen
PFA 230	The Arts and Film from 1960 to Present
PFA 250	I-Arts: The Arts in the Internet Age

Special Topics Electives with a course number of 195 or 295

Core Distribution Humanities Electives

ENG 101	As Good As Your Word
ENG 205	Mythology: Legends, Gods, and Heroes
ENG 209	Robots, Cyborgs, and Androids, Oh My!
ENG 218	Multiracial and Multicultural Identity: Breaking the Census Box
ENG 224	Writing the American Dream
ENG 229	American Frontiers and Transgressions
ENG 233	New England: Life, Lore and Literature
ENG 243	World Writers
ENG 260	Poets and Poetry: The Poetic Voice
ENG 262	The Graphic Novel
ENG 270	Literature by Women Writers
ENG 285	Studies in the Short Story
HIS 101	Making History
HIS 203	Cold War America: Culture and Conflicts
HIS 215	Civil War America
HIS 242	Reading World Revolutions
HIS 250	Beyond Henrietta Lacks: Race and Medicine in 20th Century America
HIS 253	Post/War: 20th Century Europ
HIS 260	The Holocaust in History and Memory
PHL 101	Introduction to Philosophy
PHL 140	Logic
PHL 215	Beliefs and Behaviors: Comparing the World's Religions

Special Topics Electives with a course number of 196 or 296

Core Distribution Natural Sciences and Mathematics Electives

BIO 160	The Science of Human-Wildlife Interactions: Coyotes in My Backyard
BIO 165	The Science of T.V. Crime Scene and Medical Investigations
BIO 168	The Science of Food: What Are You Eating?
BIO 176	Genetics and You

BIO 250	Beyond Henrietta Lacks: Race and Medicine in 20th Century America
MTH 160	Organizing Principles of Mathematics in Art
MTH 162	Mathematics in Literature
MTH 165	The Mathematics of Chance: The Odds of Winning
PSC 150	Water Wars: From Properties to Distribution
PSC 181	The Science of the Environment: Sustaining the Planet

Special Topics Electives with a course number of 197 or 297

Core Distribution Social Sciences Electives

COM 252	Media, Conflict and Power
COM 255	Sports and Media: Did You See the Game Last Night?
ECO 110	The Economics of Debt
POL 211	American Government
PSY 134	Positive Psychology
PSY 152	Psychology of Creativity
PSY 155	Human Sexuality
PSY 170	Understanding Fan Behavior: A Sociological and Psychological Perspective
SOC 170	Understanding Fan Behavior: A Sociological and Psychological Perspective
SOC 203	Sociology of the Family
SOC 214	Sociology of Cultural and Popular Culture
SOC 225	Health and Illness: A Sociological Perspective
SOC 255	Social Inequality and Stratification
SOC 260	Technology and Society

Special Topics Electives with a course number of 198 or 298

LOWER DIVISION LIBERAL ARTS ELECTIVES LIST

Arts Electives

ART 101	Introduction to Visual Art
ART 150	Museums of New England: A Kaleidoscope of the World
COM 121	Introduction to Communications
DAN 201	Dance History I – World Perspectives on American Dance
ENG 220	Creative Writing: Non-Fiction
ENG 222	Creative Writing: Fiction
ENG 223	Creative Writing: Poetry
MUS 103	Introduction to Music
MUS 150	The Roots of Popular Music
MUS 243	American Musical Theatre
PFA 125	Performance Studies
PFA 150	Experiencing the Arts: How to Watch and How to Listen
PFA 230	The Arts and Film from 1960 to Present
PFA 250	I-Arts: The Arts in the Internet Age

LIBERAL ARTS ELECTIVES LIST

English Electives

Literature Electives

ENG 205	Mythology: Legends, Gods, and Heroes
ENG 209	Robots, Cyborgs, and Androids, Oh My!
ENG 218	Multiracial and Multicultural Identity: Breaking the Census Box
ENG 224	Writing the American Dream
ENG 229	American Frontiers and Transgressions
ENG 233	New England: Life, Lore and Literature
ENG 243	World Writers
ENG 260	Poets and Poetry: The Poetic Voice
ENG 262	The Graphic Novel
ENG 270	Literature by Women Writers
ENG 285	Studies in the Short Story
ENG 290	Literature of Baseball

Writing Electives

COM 211	Media Writing
ENG 219	Introduction to Journalism
ENG 220	Creative Writing: Non-Fiction
ENG 222	Creative Writing: Fiction
ENG 223	Creative Writing: Poetry

Other English Electives

ENG 101	As Good As Your Word
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History Electives

U.S. History Electives

HIS 111	United States History to 1865
HIS 112	United States History – 1865 to Present
HIS 203	Cold War America: Culture and Conflicts
HIS 215	Civil War America

World History Electives

HIS 151	World History I, to 1500
HIS 152	World History II, 1500 to Present
HIS 242	Reading World Revolutions
HIS 253	Post/War: 20th Century Europe
HIS 260	The Holocaust in History and Memory

Other History Electives

HIS 101	Making History
HIS 250	Beyond Henrietta Lacks: Race and Medicine in 20th Century America

Mathematics Electives

BUS 150	Personal Finance
MTH 125	Mathematical Problem Solving in Performing Arts and Entertainment
MTH 130	Introductory Statistics
MTH 132	Mathematics for the Biological Sciences
MTH 151	Precalculus I
MTH 152	Precalculus II
MTH 155	Foundations of Quantitative Reasoning
MTH 160	Organizing Principles of Mathematics in Art
MTH 162	Mathematics in Literature
MTH 165	The Mathematics of Chance: The Odds of Winning
MTH 241	Calculus I
MTH 242	Calculus II
PHL 130	Symbolic Logic
PSY 132	Statistics for Social Sciences
SOC 132	Statistics for Social Sciences

Philosophy Electives

PHL 101	Introduction to Philosophy
PHL 115	Ethics
PHL 140	Logic
PHL 215	Beliefs and Behaviors: Comparing the World's Religions
SMGT 215	Sport Ethics

Science Electives

Lab Science Electives

BIO 151	General Biology – The Cell
BIO 152	General Biology – Organisms
BIO 171	Human Anatomy and Physiology I
BIO 172	Human Anatomy and Physiology II
BIO 175	Anatomy Essentials
BIO 180	Human Biology
BIO 211	Microbiology
BIO 240	Cellular and Molecular Biology
BIO 250	Beyond Henrietta Lacks: Race and Medicine in 20th Century America
CHM 145	Chemistry for Healthcare Professions
CHM 151	General Chemistry I
CHM 152	General Chemistry II
PHY 141	General Physics I
PHY 142	General Physics II
SCI 265	History of Science

Science (non-lab) Electives

BIO 160	The Science of Human-Wildlife Interactions: Coyotes in My Backyard
BIO 165	The Science of TV Crime Scene Investigations
BIO 167	Musculoskeletal Anatomy
BIO 168	The Science of Food: What Are You Eating?
BIO 176	Genetics and You
BIO 224	Pathophysiology: Pain and Suffering
HSCI 227	The Language and Math of Medicine
PSC 150	Water Wars: From Properties to Distribution
PSC 181	The Science of the Environment: Sustaining the Planet

Social Science Electives

COM 255	Sports and Media: Did You See the Game Last Night?
CRM 110	Introduction to Criminal Justice
CRM 205	Criminology: Theories of Crime
ECO 110	The Economies of Debt: Private and Public
ECO 111	Principles of Economics – Macro
ECO 112	Principles of Economics – Micro
ECO 150	Principles of Economics
EDU 103	Foundations of Education
POL 211	American Government
PSY 111	General Psychology
PSY 134	Positive Psychology
PSY 153	Psychology of Creativity
PSY 155	Human Sexuality
PSY 162	Psychology of the Criminal Mind
PSY 166	Mindfulness
PSY 170	Understanding Fan Behavior: A Sociological and Psychological Perspective
PSY 201	Abnormal Psychology
PSY 202	Human Development: A Lifespan Perspective
PSY 211	Child Development

LIBERAL ARTS ELECTIVES LIST



PSY 241	Adolescent Development
PSY 250	Social Psychology
SOC 113	Introduction to Sociology
SOC 170	Understanding Fan Behavior: A Sociological and Psychological Perspective
SOC 203	Sociology of the Family
SOC 205	Criminology: Theories of Crime
SOC 214	Sociology of Cultural and Popular Culture
SOC 225	Health and Illness: A Sociological Perspective
SOC 230	Deviance, Conformity & Social Control
SOC 255	Social Inequality and Stratification
SOC 260	Technology and Society

Special Topics electives with course numbers of 199 or 299 also fulfill liberal arts elective requirements.

UPPER DIVISION LIBERAL ARTS ELECTIVES LIST

Arts Electives

DAN 301	Dance History II – 20th Century Dance
THA 411	Playwriting

English Electives

Literature Electives	
ENG 302	Romanticism: Frankenstein and the Gothic Writers
ENG 341	Shakespeare and the Classics
ENG 354	Contemporary Writers
ENG 355	The Jazz Age
ENG 357	Black Literature Matters
ENG 358	True Crime

ENG 361	Over the Rainbow: Queer Identities in Literature
ENG 365	Cinema Decades
ENG 375	Mestizaje: U.S. Latinx Writers Mix It Up

Writing Electives

COM 332	Advanced Media Writing
ENG 320	Advanced Essay Writing
ENG 331	Writing for the Arts and Entertainment World
ENG 332	Strategic Writing for Managers
THA 411	Playwriting

History Electives

U.S. History Electives

HIS 310	Harlem Renaissance
HIS 311	August Wilson and the African American 20th Century
HIS 312	America in the 1960s
HIS 335	History of Gender and Sexuality
HIS 395	History of Blues Culture

World History Electives

HIS 313	Globalization in History
HIS 314	Renaissance and Reformation Europe
HIS 316	Modern Latin America and the Caribbean
HIS 317	Modern Middle East
HIS 360	Nationalism and the Nation

Science Electives

Lab Science Electives

BIO 387	Applied Kinesiology
BIO 440	Advanced Cellular and Molecular Biology
CHM 345	Concepts in Organic Chemistry and Biochemistry for the Biological Sciences

Science (non-lab) Electives

BIO 320	Evolution
BIO 330	Molecular Genetics
BIO 430	Immunology

Social Science Electives

BUS 337	Organizational Behavior
COM 380	Podcasting
CRM 324	Juvenile Justice
PSY 310	Family Psychology
PSY 320	Counseling Psychology
PSY 332	Personality
PSY 334	Biopsychology
PSY 335	Psychology of Sport
PSY 336	Exercise Psychology
PSY 342	Expressive Arts Therapies
PSY 345	Psychology of Extremism
PSY 350	Culture and Psychology
PSY 355	Psychology of Religion
SOC 317	Visual Sociology
SOC 320	Public and Applied Sociology
SOC 324	Juvenile Justice
SOC 345	Drugs and Society
SOC 350	Social Movements and Collective Behaviors
SOC 355	Consumer Culture

Special Topics electives with course numbers of 399 or 499 also fulfill liberal arts elective requirements.

The following list describes the courses taught at Dean College. Not every course listed is taught every semester or every year. The College reserves the right not to offer any course for which there is not a sufficient number of students enrolled.

If a course has a corequisite (courses that must be taken simultaneously) or a prerequisite, that requirement is listed in the course description. The course description lists any applicable course fees as well.

The number to the right indicates credits earned.

*Denotes Core Distribution Courses.

The complete Core Distribution Electives and Liberal Arts Electives lists are provided on [pages 32–34](#).

ACCOUNTING

ACCT 103 Financial Accounting 3

An introduction to the fundamental principles and basic concepts of financial accounting. Emphasis is placed on understanding financial statements used by corporations. Concepts to be studied include: transaction analysis, accounts receivable, inventory, long-lived assets, revenue recognition, long-term liabilities, and stockholders' equity. The course stresses the use of financial statement information in business decisions.

ACCT 200 Managerial Accounting 3

An introduction to the managerial applications of accounting information that emphasizes volume-cost-profit analysis, budgeting and control, performance and evaluation. Course objectives are to develop the analytical and quantitative skills necessary in making sound business decisions. Prerequisite: ACCT 103.

ACCT 201 Intermediate Accounting I 3

Intermediate Accounting I introduces the student to financial accounting standards, generally accepted accounting principles and the accounting information system. Specific emphasis is placed on such topics as the income statement, the balance sheet, the statement of cash flow, ratios, time value of money, cash, receivables and the valuation of inventory. Prerequisites: ACCT 103 and ACCT 200.

ACCT 202 Intermediate Accounting II 3

This course is a continuation of Intermediate Accounting I. Specifically, topics such as inventory valuation addition issues, acquisition and disposition of plant assets, depreciation, intangible assets such as patents, copyrights, goodwill, current and long-term liabilities and corporation accounting are thoroughly discussed. Prerequisite: ACCT 201.

ACCT 203 Taxation 3

Taxation introduces the student to the elements of the individual income tax return. Specific focus is placed on the topics of gross income inclusions and exclusions, business expenses, retirement plans, self-employment and employee expenses, itemized deductions, credits, and capital gains and losses. Prerequisites: ACCT 103.

ACCT 305 Advanced Accounting 3

The primary objective of this course is to present the concepts associated with accounting for mergers and acquisitions. Emphasis is placed on the equity method, goodwill measurement, and preparation of consolidated financial statements as well as accounting for multinationals, including foreign currency transactions and translations of foreign financial statements. Prerequisites: ACCT 202.

ACCT 310 Cost Accounting 3

The primary objective of this course is to provide a more advanced treatment of the topics introduced in Managerial Accounting, an expanded treatment of product costing including process costing and activity-based costing, and such new topics as regression analysis, variable costing,

target costing, cost allocation for joint products and byproducts, and capital budgeting. Prerequisite: ACCT 315.

ACCT 315 Accounting Information Systems 3

The primary objective of this course is to introduce the use and control of computerized and noncomputerized accounting information systems. This objective is facilitated by using the small business software typically QuickBooks to illuminate course concepts. Key course topics include internal control, documentation, transaction cycles, database management systems and network technology, control procedures in automated environments, an introduction to the new digital syntax called XBRL mandated for use in financial reports, and ethical considerations in accounting information systems. Prerequisite: ACCT 200.

ACCT 320 Corporate Taxation 3

Study of the statutory provisions, judicial doctrines, and implementation of the theory and practice of federal income taxation of "C" corporations, "S" corporations, and partnerships. Prerequisite: ACCT 202.

ACCT 405 Auditing 3

The primary objective of this course is to introduce financial statement audits and other assurance and attestation services conducted by the public accounting profession. Topics include the audit report, risk assessment, audit sampling, internal controls, standards of ethical conduct, fraud, work paper preparation and report writing, and the current nature of the public accounting profession. Both internal auditing and operational auditing are also introduced. This course includes a case analysis project to demonstrate specific techniques used in a real audit. Prerequisite: ACCT 202.

ART

ART 101 Introduction to Visual Art 3

An introduction to ways of seeing and discussing art from around the world, including examples of painting, sculpture, prints, photography, architecture and other historical and contemporary media. Designed to develop an understanding of the form and expression of works of art. Field trips: \$50. *This course fulfills the Core Distribution Art requirement.*

ART 150* Museums of New England: A Kaleidoscope of the World 3

This course is an interdisciplinary study and review of the Museums of New England, including diverse areas such as art, history, architecture, music and science. The course objectives are to expose and encourage an appreciation of a wide field of disciplines as viewed through the museums/collections available in the area. Examples of museums are: Peabody-Essex Museum, Harvard Museum of Natural History, Isabella Stewart Gardner Museum, New Bedford Whaling Museum and Boston Museum of Science. Prerequisite: ENG 111. *This course fulfills the Core Distribution Arts requirement.*

COURSE DESCRIPTIONS

BIOLOGY

BIO 151 General Biology – The Cell 4

An introduction to molecular biology, cell structure and function, cellular respiration, photosynthesis and genetics. The course begins with an introduction to the basic chemical principles necessary to understand their applications to the biological topics covered. Emphasis is given particularly to topics related to current health, nutrition, genetics and biotechnology. Meets for 3 lecture hours and 2.2 laboratory hours per week. Must be concurrently enrolled in lab. Lab fee: \$75.

BIO 152 General Biology – Organisms 4

Covers such topics as theories of the origin of life and evolution, reproduction, behavior, natural history, food-borne and infectious disease organisms, ecology and classification of organisms. Students will participate in a major dissection as part of the required laboratory sessions. Meets for 3 lecture hours and 2.2 laboratory hours per week. Must be concurrently enrolled in lab. Lab fee: \$75.

BIO 160* The Science of Human-Wildlife Interactions: Coyotes in My Backyard 3

News reports of coyotes, bears, fisher cats and other wild animals in our backyards are becoming more common. How should we react? This course will explore the history of human interactions with wildlife in New England. We will consider the ecology and patterns of human settlement in the area and efforts made to control local wildlife. A major question considered will be, "What are the rights of wildlife versus the rights of humans?" Current scientific research such as the radio-collaring of coyotes in the Boston area will help us understand the activities of these wild animals in our backyards and ways that we can live together. Prerequisites: ENG 111, MTH 155; and Core Mathematics requirement. *This course fulfills the Core Distribution Natural Sciences and Mathematics requirement.*

BIO 165* The Science of T.V. Crime Scene Investigations 3

Can you really catch a criminal in 24 hours? This course will challenge the methods and assumptions presented in crime shows from an objective and systematic scientific perspective. In order to form an educated opinion on the validity of the science presented in these shows, students must build a solid foundation in medical biology and forensics. Lab experiments will provide students with hands-on experience using forensic techniques. Lab fee: \$40. Prerequisites: ENG 111, and Core Mathematics requirement. *This course fulfills the Core Distribution Natural Sciences and Mathematics requirement.*

BIO 168* The Science of Food: What Are You Eating? 3

Trillions of microorganisms live in your gut you could not survive without them. Cheese, yogurt, beer and bread: What do they all have in common? This course will provide an interactive forum to discuss the science involved in the food we produce and eat. Topics may include the following: a brief review of human nutrition, a description and discussion of food organisms in the modern diets, chemical reactions involved in food preparation and the environmental impact of dietary choices. Prerequisites: ENG 111, and Core Mathematics requirement. *This course fulfills the Core Distribution Natural Sciences and Mathematics requirement.*

BIO 171 Human Anatomy and Physiology I 4

A study of the structure and function of the human body with emphasis on the integumentary, skeletal, muscular and nervous systems. Through the use of clinical examples and case studies, students will be immersed in the study of the complexity and interrelatedness of the human body. Laboratory exercises include some anatomical dissection. Meets for 3 lecture hours and 2.2 laboratory hours per week. Must be concurrently enrolled in lab. Lab fee: \$75.

BIO 172 Human Anatomy and Physiology II 4

This course covers the endocrine, digestive, respiratory, circulatory, immune, excretory and reproductive systems of the human body. Laboratory exercises include anatomical dissection. Meets for 3 lecture hours and 2.2 laboratory hours per week. Must be concurrently enrolled in lab. Lab fee: \$90. Prerequisite: C- or better in BIO 171.

BIO 176 Genetics and You 3

This course is intended to give students basic exposure to some of the current topics of scientific interest and contemporary relevance in human genetics. After establishing a foundation in genetic principles, the content of this course will range from concepts, such as genetics and race/ethnicity and gender; issues of predictive genetic testing; DNA-based forensics to identify specific individuals; human cloning for reproductive and therapeutic purposes; and current medical genetics cases. Readings will be from the scientific, medical literature, and news reports. Prerequisite: ENG 111 and Core Mathematics requirement. Offered on an as-needed basis. *This course fulfills the Core Distribution Natural Sciences and Mathematics requirement.*

BIO 180* Human Biology 4

Students will explore the basic science of human biology. Students will have the opportunity to understand how the human body responds to external influences of diet, physical activity, infectious pathogens, alcohol, drugs and stress through the reading and evaluation of basic research studies. Laboratory activities will augment lecture topics, and will culminate in the completion of a capstone project involving the design, implementation and evaluation of a personal fitness program. This course meets for 3 lecture hours and 2.2 laboratory hours each week. Lab fee: \$75.

BIO 211 Microbiology 4

Introduces the principles of general bacteriology, morphology, physiology and bacterial relationships in nature. Students gain experience in laboratory methods for the cultivation of bacteria and their destruction as well as for general laboratory procedures. Meets for 3 lecture hours and 2.2 laboratory hours per week. Must be concurrently enrolled in lab. Prerequisites: BIO 171 or BIO 151. Lab fee: \$75. *This course fulfills the Core Lab Science requirement.*

BUSINESS

BUS 123 Foundations of Business 3

Students are introduced to the role of business in our society, and become familiar with the forms of business ownership, organizational structure, management styles, management functions, financial management and labor relations.

BUS 150 Personal Finance 3

This highly interactive course will combine theory and practical application in giving students the knowledge and general understanding of key aspects of personal finance. Students will have the opportunity to learn how to make informed financial decisions related to budgeting, banking, credit, insurance, and taxes using an analytical framework. *This course fulfills the Core Mathematics requirement.*

BUS 230 Principles of Management 3

Students will be made aware of the importance of management in business today. Through their readings and assignments, students will learn the value of planning. Students will gain an understanding of corporate cultures, organizational structures and the importance of using the right measures in evaluating the performance of an organization. Finally, the student will gain an understanding of leadership and its importance in contemporary businesses. Prerequisite: BUS 123, AMGT 111 or SMTG 172.

BUS 240 Human Resource Management 3

This course is based upon the concept of the Service Profit Chain that shows a direct correlation between loyal customers and loyal employees. The course explores the human resource function in an organizational setting. Topics covered will include: the selection process, organizational culture, employment law, compensation, professional development and labor unions.

BUS 245 The Diverse Workforce 3

This course concentrates on the multiple effects of the changing demographics, technology, globalization and the diversity of our new workforce. There will be particular emphasis on the skills required to effectively manage this new diverse workforce.

BUS 315 Legal Issues in Human Resources 3

This course examines the laws and regulations affecting the American labor force. It also examines the basic employment concerns from the perspective of both the employer and employee. Issues such as health and safety, opportunity, hours of work and minimum wage are covered. Current court rulings and cases are studied as they relate to individuals and firms in the workforce setting.

BUS 317 Staffing and Recruitment 3

This course covers the fundamentals of recruitment, selection and placement techniques. This includes topics such as employee testing, drug testing, handwriting analysis and interviewing.

BUS 321 Entrepreneurship 3

This course examines the nature of entrepreneurship and the role of entrepreneurship in society. It investigates the entrepreneurial process in a variety of contexts. The course explores a variety of issues surrounding new venture creation, including the business plan, the economics of the business, determining resource needs and acquiring resources, marketing requirements, deal structure, technology issues and ethical issues among others. Prerequisite: BUS 123.

BUS 325 Principles of Finance and Budgeting 3

Provides an understanding of the finance function and the responsibility of a financial manager in both for-profit and not-for-profit organizations. Develops the tools and concepts necessary for effective financial decision making and problem solving. Topics such as financial ratio analysis, cash flow, asset management, budgeting and cost of capital are covered. Prerequisites: ACCT 103; and AMGT 102 or BUS 123.

BUS 336 Financial Institutions 3

This course covers the operations of financial institutions and markets in the United States. Students will learn how financial institutions and markets operate and how they influence the global economy. The course will cover the various financial markets, including stocks, bonds, interest rates, and wealth management. Topics will also include commercial banks, investment banks, credit unions, insurance companies, mutual funds, and the Federal Reserve System. Prerequisite: ACCT 103.

BUS 337 Organizational Behavior 3

The purpose of this course is to examine human behavior in organizations at the individual and group levels, including the effect of organizational structure on behavior. Specific attention will be placed on the use of organizational behavior concepts for developing and improving interpersonal skills. Prerequisite: An introductory course in the discipline (SOC 113, BUS 123, PSY 111) and junior standing.

BUS 341 Data Analysis and Decision Making 3

This course familiarizes students with the basic concepts of business statistics and decision making and provides a comprehensive overview of its scope and limitations. Students perform statistical analyses of samples, compute the measures of location and dispersion, and interpret these measures for descriptive statistics. Other sections review linear regression,

multiple regression and correlation analysis, as well as model building, model diagnosis and time series regression using various models. After a review of the basic concepts of probability, students apply discrete and continuous distributions of probability. Other topics include constructing a hypothesis on one and two samples, performing one-way and two-way analyses of variance, and applying nonparametric methods of statistical analysis. Prerequisites: ECO 150 or ECO 111 and ECO 112; and Core Mathematics requirement.

BUS 344 Operations Management 3

This course introduces the student to operating practices and models in the manufacturing and service fields. Topics include: planning the size and scope of a production process, purchasing and accounting for raw materials as well as the production process flow, quality management, and the technology utilized in managing all operations. Students will examine workforce issues, productivity and areas that relate to the service industry. Finally, students will learn the importance of project planning and its impact on all industries. Prerequisite: Junior or senior standing.

BUS 346 Negotiations 3

This course develops student conflict management skills. Through lectures and interactive exercises, students learn how to achieve desired outcomes. By exposure to consumer behavior theory as well as the study of interpersonal relationship theory, course participants learn how to arrive at "win-win" solutions. Students will learn that everything is negotiable and what techniques work best depending upon the setting. The course will be taught by experienced practitioners who have been very successful in conducting successful negotiating in their careers. Prerequisite: Junior or senior standing.

BUS 350 Sales and Relationship Management 3

Every business involves selling. This course focuses on the elements of the sales process beginning with building a relationship with the buyer and continues through continuing to develop the relationship in order to retain the customer. Involving theory and practical application, the course will introduce the place of sales in business and in personal promotion. Participants also discuss how to identify customer needs and develop solutions to meet and exceed these needs.

BUS 385 Advanced Principles of Finance 3

Students gain a deeper understanding of the finance function in business. The course covers some deeper topics including Portfolio Management, Asset Management, and Financial Modeling, among others included in a career in Finance. Prerequisites: ACCT 103 and BUS 325.

BUS 405 Leading the Organization 3

The management function of leadership is defined as influencing others to achieve organizational goals. This course will focus on this topic on both theoretical and practical levels. Topics to be covered include leadership theories, conflict management techniques and leadership skills. Because the best leaders are those who know themselves, time will also be spent increasing the students' self-awareness of personality and leadership traits. Prerequisite: Junior or senior standing.

BUS 417 Benefits and Compensation 3

This course explores every aspect of a variety of benefit and compensation packages. Specific emphasis will be placed on retirement pension plans, disability and group insurance, as well as training and employment services. Prerequisite: Junior or senior standing.

BUS 495 Business Policy and Strategic Management 3

In this course, students study the functions and responsibilities of senior management as they lead an entire organization — establishing and updating its mission and goals, and designing and implementing the strategies to achieve this mission in light of a continuously changing environment. In order to fulfill their role, effective senior managers must

COURSE DESCRIPTIONS

understand the organization in its entirety — each functional area as well as the interactions among those areas. As a result, while prior courses have focused on a single functional area of business (for example, marketing, economics, finance, accounting, management), this senior capstone course will integrate the knowledge from all these courses in order to focus on the total business situation from the perspective of senior managers. During the course, students will analyze business problems in order to develop strategic plans to effectively lead and manage organizations, and improve organizational performance. Students will be assigned to teams, each of which will be required to develop a business plan for a new or existing business. Students complete this course in their final semester. Prerequisite: Senior standing.

CHEMISTRY

CHM 151 General Chemistry I 4

An introduction to the fundamental principles of chemistry. The nature and types of chemical reactions and the mass and energy relationships accompanying chemical changes will be emphasized. Meets 3 lecture hours and a 2.2-hour laboratory per week. The laboratory emphasizes basic techniques in quantitative and qualitative analysis. Prerequisite: A grade of "B" or higher in MTH 155, or a grade of "C-" or higher in MTH 151 or placement above MTH 151. *This course fulfills the Core Lab Science requirement.*

CHM 152 General Chemistry II 4

Equilibrium, kinetics and electrochemistry are the primary focus of this course. Meets 3 lecture hours and a 2.2-hour laboratory per week. The laboratory emphasizes basic techniques in quantitative and qualitative analysis. Prerequisite: CHM 151. Lab fee: \$75.

COMMUNICATIONS

COM 327 Applied Professional Communication 3

In this course, students will examine and apply communication concepts, theories and skills that are critical to success in business and professional contexts. Students advance their knowledge and skills in interpersonal, group, organization and public communication contexts. Topics studied include culture, conflict, constructive criticism, decision making, interviewing, language, leadership, networks, nonverbal communication, roles and relationships. Learning activities involve interviewing, researching, preparing presentations, and providing feedback to others. Prerequisite: Junior or senior standing. *Fulfills upper-division core requirement for all bachelor's programs.*

CYBERSECURITY

CRM CS 100 Introduction to Cybersecurity 3

This course provides an introduction to the world of cybersecurity, beginning with a discussion of how hackers operate, reviewing some of the more common hacker methods and reconnaissance activities. The course then introduces the different terminology, products, services and elements of cybersecurity, including both the physical security threats and the defenses. The course provides an introduction to security protocols and their role within a secure network infrastructure, and provides an overview of a variety of security technologies such as firewalls, router security, virtual private networks (VPNs) and wireless security. The course also includes a discussion of security policies and protocols, giving the student an appreciation of the importance of security policy. The course also addresses current topics in cybersecurity such as the Internet, email, social media and Google hacking.

CRM CS 101 Computer Systems Fundamentals 3

Provides an introduction to all aspects of computer security. It describes threats and types of attacks against computers to enable students to understand and analyze security requirements and define security

policies. In the course we will discuss major models in computer security such as Bell-La Padula, Biba and Clark-Wilson, and compare their properties and roles in implementation. Security mechanisms and enforcement issues will be introduced and security features of major application systems will be discussed as practical examples. Other topics include cryptography, planning for security, risk management, security standards, law and ethics.

CRM CS 102 Cybersecurity Defense in Depth 3

This course examines the world of cybersecurity risks and defenses that pose significant threats to governments and businesses. This includes knowledge, skills and techniques to identify and address the many cybersecurity threats facing our world today. This course will provide a framework for current and future cybersecurity threats by first examining the history of cybersecurity and then applying lessons learned in the past to current cybersecurity risks and defenses. The course will attempt to predict future cybersecurity concerns and the necessary preparations needed to defend against them. The course also examines how IT security threats are constantly evolving and provides insight into cybersecurity defenses from business and government perspective using real-world scenarios to demonstrate actual cybersecurity threats and the strategies used to defend against those threats.

CRM CS 103 Large Scale Cyber Crime and Terrorism 3

This course examines cyber crime and terrorism in global context and focus on large scale incidents that affect international security. The course emphasizes the evolution of cyber crime and terrorism within the context of globalization and the increasing complexity of cyber crime and international, nationless decentralized terror networks. The course discusses the relationship of cyber crime and uses of information technology that cultivate and sustain current international terror networks. The course will also cover emerging trends and potential threats such as electromagnetic pulse attacks (EMPs) and methods (and limitations) to confront large-scale cyber crime and terrorism such as advanced data mining techniques by the intelligence community and the use of fusion centers.

CRM CS 304 White Collar Crimes 3

This course focuses on topics and issues in the area of white-collar crime as they relate to cybersecurity. It examines and contrasts the treatment of corporate and white-collar offenders by the criminal justice and regulatory justice systems. The course also explores the nature and scope of white-collar crimes, crime types, case studies and the etiology of offending.

CRM CS 405 Cybersecurity Investigations and Case Studies 3

This course is a comprehensive analysis of the methods, tools and best practices for handling, responding to and investigating cybersecurity incidents and product vulnerabilities. Building a security incidence response team (IRT) and a product security team for security vulnerability handling are covered. Students review legal issues from a variety of national perspectives, and consider practical aspects of coordination with other organizations.

ECONOMICS

ECO 110* The Economics of Debt: Private and Public 3

This course will explore the causes and consequences of incurring debt at the individual and government levels. In addition to increasing consumer debt, governments at all levels — local, state, national and international — are assuming increasing debt as their spending exceeds their revenue sources. Students will learn why and how debt is increasing and what impact it has on household and societal economic welfare. The course will address what can be done to reduce debt both for consumers and governments. Prerequisite: ENG 111. *This course fulfills the Core Distribution Social Sciences requirement.*

ECO 111 Principles of Economics – Macro 3

Emphasis is on an analytical study of the forces responsible for determining the level of output, employment and income, and the techniques for directing those forces into the desired directions of full employment, stable prices, increased standards of living and a favorable balance of payment positions. Special attention is given to the business cycle, theories of growth and development, techniques of national income accounting and the role of government. Students may receive credit for only one of the following courses: ECO 111 or ECO 150.

ECO 112 Principles of Economics – Micro 3

The emphasis of this course is on an analytical study of the forces responsible for determining the level and composition of consumer demand, output of the firm, and supply and demand of factor inputs. This course is concerned with the determinants of the prices of goods, labor, capital and land. Careful attention is paid to the economics of pollution and the theory and practice of international trade, with special emphasis on current international economic problems. Students may receive credit for only one of the following courses: ECO 112 or ECO 150.

ECO 150 Principles of Economics 3

This course is an introduction to how societies confront the economic problem, such as how societies provision themselves to deal with the problem of scarcity. Stress is placed on how markets work. Microeconomic topics include supply and demand analysis, consumer choice theory, cost functions, market structures and consumer welfare theory. Macroeconomic topics include gross domestic product determination, aggregate demand analysis, the determinants of inflation and unemployment, international trade, and monetary and fiscal policy. Students may not receive credit for both ECO 150 and ECO 111 or ECO 112.

EDUCATION

EDU 111 Introduction to Early Childhood Education (ECE) 3

Through discussion and observation, students will explore the history of early childhood education and its influences on current classroom practices, various philosophical models, aspects of quality in early childhood programs, strategies for observation, the role of play in children's learning, planning of integrated curriculum, professional development of the early childhood teacher and a basic overview of the development of young children. Students seeking qualification from MA DEEC or seeking to work with children in second grade or younger.

EDU 114 Infants and Toddlers Care and Curriculum 3

This course focuses on the care and teaching of infants and toddlers in group settings. The developmental characteristics of children from birth to 2.5 years of age will be the basis for planning appropriate learning experiences, organizing the physical environment, and recognizing the importance of interpersonal relationships.

EDU 116 Issues and Policies in Early Childhood Programs 3

This course explores the history and development of day care, the various types of child care and what defines quality child care for children from birth to school age. Emphasis is placed on curriculum; physical, temporal and personal environments; and licensing and regulation of child care in this country. The course also explores parental concerns and child advocacy issues. In addition, analysis of legislation and the politics of child care are explored, along with the structure of government funding for child care. Students will take part in activities that celebrate the "Week of the Young Child."

EDU 130 Classroom Behavior Management 3

This course is designed to recognize both the teacher's need to maintain basic classroom control and the young child's need for self-expression in a safe, accepting environment. Students will learn ways to modify

behaviors that foster self-esteem and self-control in children as well as their caretakers.

EDU 231 Curriculum for Young Children 3

This course is designed to provide the student with a developmental approach to early childhood education programming, stressing the value of active learning and open-ended experiences in all areas of the curriculum. The interrelation of each area of the curriculum in the total learning experience is stressed, with particular emphasis on art, music, movement, mathematical thinking, literacy, dramatics, woodworking and science. Prospective teachers develop techniques of planning, implementing and evaluating child-centered opportunities for daily programming and techniques for extending children's individual learning. Lecture and workshop methods are used to equip the student with ideas to take back to the classroom. EDU 231 may be taken concurrently with EDU 280/281; if taken prior to EDU 280/281, students must earn a "C-" in EDU 231 to be allowed to enroll in EDU 280/281. Prerequisite: EDU 251 or PSY 211.

EDU 251 Child Growth and Development 3

This course pursues the principles of child growth and development, as well as factors that influence the growth process from birth to age 12. Particular emphasis is given to application of theory to children's behavior based on the study of their physical, social-emotional and cognitive development. Observations and participation at the Dean College Children's Center will offer the student the opportunity to link theory to classroom practice.

EDU 261 The Diverse Learner 3

This course is designed to help those who will be working with the special needs child in a regular classroom or special education setting. Students will study physical, cognitive and behavioral developmental problems in young children and will learn management techniques to aid them in mainstreaming these youngsters. Special attention will be given to community resources for the teacher and effective ways of working with parents. Prerequisite: EDU 251 or PSY 211.

EDU 265 Health, Safety and Nutrition 3

This course explores current concepts in health, safety and nutrition for young children. It focuses on creating and maintaining safe and healthy environments, sharing knowledge of proper nutrition, and fostering the overall well-being of young children.

EDU 271 Administration of Early Childhood Education Programs 3

This course focuses on the management responsibilities of an administrator in various types of early childhood education programs. Included will be program evaluation, emphasis on federal and state licensing regulations, budgeting of time and finances, and the interrelationships of staff, home and community. Prerequisites: EDU 103 or EDU 111.

EDU 280 Seminar for Field Observation and Participation 1

Opportunities to take part in the program at Dean College Children's Center will be supplemented in this course by the seminar group discussions as well as individual conferences and evaluations of field participation performance. Observations, records of behavior, individual case studies and supervised participation activities will be discussed during weekly seminar sessions. Seminars are for 1 hour per week and field participation is for 3.5 hours per week. Corequisite: EDU 281. Prerequisites: "C-" or better in EDU 103 or EDU 111; "C-" or better in EDU 251 or PSY 211; concurrent enrollment in EDU 231 or prior completion of EDU 231 with a "C-" or better and approval from the program coordinator and education faculty. The program coordinator, in consultation with the education faculty, reserves the right to withdraw a student from EDU 280 based on academic standing and/or performance.

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EDU 281 Lab for Field Observation and Participation 2

Students have an opportunity to participate at Dean College Children's Center in the classroom with young children. Students will begin planning, implementing and evaluating open-ended opportunities for the children under close supervision of the classroom teachers and instructing supervisors. This course must be taken after or concurrently with EDU 231. Field participation is for 3.5 hours per week. Corequisite: EDU 280. Prerequisite: "C-" or better in EDU 103 or EDU 111; "C-" or better in EDU 251 or PSY 211; concurrent enrollment in EDU 231 or prior completion of EDU 231 with a "C-" or better, and approval from the program coordinator and education faculty. The program coordinator, in consultation with the education faculty, reserves the right to withdraw a student from EDU 281 based on academic standing and/or performance.

EDU 282 Seminar in Early Childhood Education (ECE) Practicum 1

Student Teaching Practicum opportunities at Dean College Children's Center will be supplemented by the seminar group discussions as well as individual conferences and evaluations of practicum performance. Observations, records of behavior, opportunity lesson plans and daily participation in the program will be discussed during weekly seminar sessions. Seminars are for 1 hour and practicum is for 14 hours per week. Corequisite: EDU 283. Prerequisite: "C-" or better in EDU 280 and in EDU 281, and approval of the Early Childhood Education Program Director. The Program Director reserves the right to withdraw a student from EDU 282 based on academic standing and/or performance reasons.

EDU 283 Lab for Practicum in Early Childhood Education (ECE) 5

Student teaching assignments at the campus preschool, Dean College Children's Center, will give the ECE career student an experience to actively participate in the day-to-day program. Students will be absorbed in planning, implementing and evaluating opportunities for the young children in their placement, as well as take part in parent meetings, finding appropriate resources, collecting anecdotes on children, and taking over the head teacher's role on student-teacher planning days. This course provides in-depth classroom experience with increasing responsibilities. Frequent supervision from the faculty supervisor and individual conferences with teachers will give constant feedback as to the student's effectiveness in the classroom. Upon completion of this practicum, students will meet the requirements for Teacher Certification from DEEC. Student Teaching Practicum is for 14 hours per week. Corequisite: EDU 282. Prerequisite: "C-" or better in EDU 280 and in EDU 281, and approval of the Early Childhood Education Program Director. The Program Director reserves the right to withdraw a student from EDU 283 based on academic standing and/or performance reasons.

EDU 285 Observation and Assessment 3

This course examines the role, purpose, and applications of assessment in early childhood education. Participants explore developmentally appropriate assessment techniques and strategies in early childhood education to meet the needs of diverse learners as well as approaches to effectively select, design, and record assessment. Participants examine how to interpret and evaluate assessment outcomes to evaluate student development and to enhance curriculum planning. Additionally, this course provides an overview of collaborative partnerships such as school districts, parents, and community resources in the assessment process.

ENGLISH

ENG 111 Composition I 3

This course develops the student's ability to think clearly and write effectively for academic purposes. Classroom sessions focus on concept development, organization of ideas, and techniques for writing college essays, critical analysis of text, and process writing. Lab sessions reinforce

skill development. Both formal and informal writing assignments, as well as nonfiction reading, are incorporated throughout the course. Instruction in the following areas is emphasized in all sections: rhetorical awareness, critical thinking, proper use of MLA citations and formatting, introductory research skills and correctness in grammar and mechanics. Students must achieve a grade of "C-" or better to meet the prerequisite for ENG 112. *This course fulfills a College Core requirement.*

ENG 112 Composition II 3

This course is a continuation of the two-semester college writing requirement. The coursework continues to emphasize and develop critical thinking and argument in academic writing, and additionally requires independent research writing. The integration of visual elements into formal papers, MLA formatting and documentation, and editing strategies are also taught and reinforced. Prerequisite: A grade of "C-" or better in ENG 111. Students must achieve a grade of "C-" or better to meet the prerequisite for ENG 320, ENG 331, or ENG 332. *This course fulfills a College Core requirement.*

ENG 218* Multiracial and Multicultural Identity: Breaking the Census Box 3

In a world where race, ethnicity and cultural identity are or may be very singular and even polarizing discussions, this course will include contemporary literature that both grapples with and celebrates multiracial identity. The literary works explore family, interpersonal and professional relationships, issues of class and education, political and social consciousness, the immigrant narrative, and often what is referred to as the "return" narrative. The multiracial voice is one of increasing interest, as is the ongoing conversation around race, color and ethnicity in addition to how one may choose to identify oneself. Through current works of literature by authors such as Danzy Senna, Danielle Evans, Natasha Tretheway, Julia Alvarez, Garrett Hongo and James McBride, students will explore the advantages and challenges of dual identities. Students may receive credit for only one of the following courses: ENG 115 or ENG 215. Prerequisite: ENG 111. *This course fulfills the Core Distribution Humanities requirement.*

ENG 320 Advanced Essay Writing 3

This course will take a multidisciplinary look at a single controversial question facing the United States, giving students multiple perspectives in different disciplinary styles through which to develop a complex understanding of the issue. Students will write several essays and informal assignments, practicing the essential academic writing skills of building an argument, analyzing readings, writing from sources, using a documentation system, and doing library research. Prerequisites: a grade of "C-" or better in ENG 112 and junior or senior standing. *Fulfills Upper-Division Core requirement.*

ENG 332 Strategic Writing for Managers 3

This course will focus on written communication in the professional workplace. It will focus on topics such as context, purpose, audience, style, organization, format, technology, results and strategies for persuasion when examining the development of typical workplace messages. In addition to writing shorter assignments, a substantial formal report that incorporates data analysis and support for conclusions or recommendations is required. Prerequisites: a grade of "C-" or better in ENG 112 and junior or senior. *Fulfills Upper-Division Core requirement.*

ENG 365 Cinema Decades 3

An introduction to the critical analysis of film using the cultural context of cinematic history but also the distinct historical moments in which films are made. Topics of analysis may include genre, the evolution of film technique and film technology, the critical lenses through which we engage with cinema, and the collision of different cultural moments and traditions. Prerequisite: ENG 112 and junior or senior standing.

EXERCISE SCIENCE

EXSC 234 Nutrition and Food Science 3

Fundamental concepts of the science of nutrition with application to the health and fitness professions. Special emphasis will be placed on understanding the impact of nutritional practices on general health and sport performance. Additionally, the process of nutrition as it changes through life will be discussed.

HISTORY

HIS 111 United States History to 1865 3

This course surveys the social, economic and political developments in American history from European colonization to the American Civil War. In addition to these subjects, considered topics include the American Revolution and Constitution, Jacksonian democracy, the market revolution and the sectional conflict. Students will encounter primary historical materials as well as scholarly accounts of the past. Lecture and discussion.

HIS 112 United States History – 1865 to Present 3

This course surveys the social, economic and political developments in American history from Reconstruction to the Cold War and beyond. Students will engage the United States' economic, political and military rise as a world power, as well as the far-reaching social developments that came with American ascendancy. Students will encounter primary historical materials as well as scholarly accounts of the past. Lecture and discussion.

HIS 203* Cold War America: Culture and Conflicts 3

This course explores the social, economic and political forces shaping American culture during the height of the Cold War. Topics of study include the causes and culture of consumer conformity and anti-Communism, the social and political rebellions of the 1960s, and the different perspectives of the war in Vietnam. Students will encounter multidisciplinary primary sources (music, art, film, literature, documentation) as well as scholarly accounts of the past. Prerequisite: ENG 111. *This course fulfills the Core Distribution Humanities requirement.*

HIS 335 History of Gender and Sexuality 3

This course explores how ideas about and social practices of femininity, masculinity and sexuality have developed since 1800 in the United States and Europe. Within this comparative regional framework, students will have the opportunity to learn about the changing social expectations that women and men faced and how they adopted, negotiated or rejected these expectations. Students also will consider how medical professionals, social scientists, moral reformers, educators and governments have sought to define and redefine gender and sexual norms across the past two centuries. This exploration takes students on a historical journey through themes such as marriage, reproduction, work and the family, as well as desire, love and intimacy. It will include discussions of body presentation and fashion. The course also will investigate the contradictory ways in which gender and sexuality have been used in the political arena both as instruments of control and as a means to individual freedom of expression. Prerequisite: Junior or senior standing.

HIS 395 History of Blues Culture 3

A survey of the genesis of and developments in blues music from the 19th century to the late 20th century. Musical innovation will be coupled with social and historical narratives for context, thereby highlighting the connections between social circumstance and musical expression. Blues music's roots in Western Africa and American slavery will be exposed. The historical narrative will carry the story of the blues through the Jim Crow era, and then cover diversification in blues music in the post-World War II era. Prerequisite: Junior or senior standing.

LIBERAL ARTS AND STUDIES

LAS 415 Critical Theory 3

This course examines the most important themes in intellectual history since the end of the 19th century. The focus of the course will be major 20th-century theories and applications, including: historical, formalist, archetypal, psychoanalytic, Marxist, reader-response, new historicist, feminist, postcolonial, American multicultural, structuralist and various post-structuralist perspectives. Prerequisites: junior or senior standing.

LAS 495 Senior Capstone 3

The purpose of the capstone is to provide an integrative experience for seniors that will allow them to apply what they have learned in previous coursework. This course provides an opportunity to pursue independent research on a topic of one's own choosing, and to develop and defend answers to questions of interest to the student. This will culminate in a major research paper completed under the supervision of a faculty member, and a presentation of the research results to the faculty of the Liberal Arts and Studies bachelor's degree program. Prerequisite: LAS 415, senior standing.

MARKETING

MKTG 202 Integrated Marketing Communications 3

This course provides instruction in sales methods, audience measurement, demographics, advertising, promotions and public relations in traditional broadcast media, current media and social media.

MKTG 218 Principles of Advertising 3

Principles of advertising and its purpose in business. It provides an overview of the objectives of advertising and various methods used, including traditional tactics and emerging trends. This course also examines the steps to developing an advertising campaign, the media used including social media, and the operations.

MKTG 228 Consumer Behavior 3

This course examines marketplace and consumer behavior by studying its socio-economic, cultural and psychological influences. Examine the use of test marketing and its relation to decision making while addressing consumer influences and the role it plays in developing a marketing plan and strategy.

MKTG 235 Principles of Marketing 3

IA basic study of the distribution of goods and services is developed in detail. Marketing institutions and their processes in retail and wholesale distribution are considered along with a study of pricing policies and governmental controls. The decision-making process is illustrated by the use of case studies. Prerequisite: BUS 123, AMGT 111 or SMGT 172.

MKTG 238 Marketing Research 3

Introduction to the use of marketing research as a tool to develop marketing and advertising strategies. The collection, analysis, interpretation, and evaluation of data for use in decision-making is explored. Various research approaches are studied. Prerequisite: MKTG 235.

MKTG 304 Interactive Marketing 3

This course focuses on a specific form of advertising that is media-based and targets online consumers. The methodologies of developing and working in an interactive, e-commerce environment while exploring the unique characteristics and opportunities presented through digital marketing. Prerequisite: MKTG 235.

MKTG 314 Marketing Analytics 3

This course will discuss the growing importance of marketing analytics in today's businesses. Students will learn some of the best approaches to measuring and analyzing the market. Various tools will be introduced so

COURSE DESCRIPTIONS

that students will be able to implement and utilize them upon completion as they examine a company's ROI, identify trends, and understand sales performance. Prerequisite: MKTG 235.

MKTG 324 Branding Strategy

3

Studies the long term plan to develop a successful brand and how to incorporate it into every aspect of a business. Focuses on how an effective brand strategy can establish a company, distinguish it from its competitors, and provide an edge in a competitive or saturated marketplace. Prerequisite: MKTG 235.

MATHEMATICS

MTH 130 Introductory Statistics

3

Topics include descriptive statistics, measures of central tendency and dispersion, probability rules and probability distributions, the central limit theorem and simple hypothesis testing. Application to real-world problems is stressed throughout the course. *This course fulfills the Core Mathematics requirement.*

MTH 151 Precalculus I

3

This course is the gateway to the study of higher mathematics. It is useful preparation for courses with quantitative content. Topics include: rational expressions and equations; radicals and exponents; linear, quadratic and polynomial functions; function theory and graphing; introduction to function composition and inverse functions; exponential and logarithmic functions; and an introduction and application of trigonometry concepts. *This course fulfills the Core Mathematics requirement.*

MTH 152 Precalculus II

3

This course provides an overview of those topics in algebra and trigonometry that are needed for calculus and the physical sciences. Topics include: basic algebra and graphing techniques, function and inverse function theory, exponential and logarithmic functions, and trigonometric functions and graphs. Prerequisite: A grade of a "B" or better in MTH 155; or a grade of a "C-" or better in MTH 151 by math placement. *This course fulfills the Core Mathematics requirement.*

MTH 155 Foundations of Quantitative Reasoning

3

This course is designed to help students gain a deeper understanding of fundamental concepts of numerical and mathematical reasoning applied to a wide range of common tasks. Such as calculating interest rates on a consumer credit card, understanding polling results, estimating a population growth, or analyzing one's risk of contracting a virus by holding a doorknob. The course will employ various analytical techniques in situations encountered in personal and professional applications with a focus on numeracy, mathematical modeling, analyzing, and recognizing trends, graphing, calculating, and interpreting descriptive data summaries. *This course fulfills the Core Mathematics requirement.*

MTH 160* Organizing Principles of Mathematics in Art

3

Mathematics is a universal and fundamental principle upon which life is organized; if art and music are intrinsic components of the human experience then we can explore their mathematical relationships. Throughout the ages, mathematics has been used to produce works of art. Number systems, patterns, art forms and aesthetics are different between cultures — these connections, cultural beliefs and conventions will be explored. Students will learn the mathematical concepts necessary to understand how math is embedded in art. While quantitative thinking and mathematical systems will be explored and formulas employed, this course will not emphasize mathematical skills. While art has been used to expand mathematical knowledge, mathematics has also been used to analyze art — for example, classifying figures based on their symmetry and studying 17th century Japanese woodcuts and abstract expressionist such as Jackson Pollock. Revolutions in art and in mathematics have

often been closely tied. The Renaissance in art, preceded and to some extent made possible, the Renaissance in mathematics. Prerequisite: ENG 111, and Core Mathematics requirement. *This course fulfills the Core Distribution Natural Sciences and Mathematics requirement.*

MTH 165* The Mathematics of Chance: The Odds of Winning

3

This course presents the mathematics underlying games of chance and provides a precise account of the odds associated with many gaming events. It begins by explaining in simple terms the meaning of the concept of probability for the layman and goes on to become an enlightening journey through the mathematics of chance, randomness and risk. This course is also intended to demonstrate the mathematical theories behind gambling and games of chance while integrating knowledge set into the societal context of casino development and gambling addiction. Topics explored will include the various forms of gambling today and the math principles and counting techniques upon which they are based. Games will be examined for both their fundamental principles and the math tricks and tools that successful players bring to these games. In conjunction, the local- and state-level economics of casinos and the gaming industry will be discussed. The goal is mainly to make students more quantitatively literate. Prerequisite: ENG 111, and Core Mathematics requirement. *This course fulfills the Core Distribution Natural Sciences and Mathematics requirement.*

MTH 241 Calculus I

4

Introduces students to the concepts and contexts of calculus, with an emphasis on techniques and applications. Topics include: inverse functions theory; transcendental functions, including exponential, logarithmic and inverse trigonometric functions; limits; continuity theory; derivative functions; techniques of differentiation; applications of the derivative to real-world situations; L'Hopital's Rule; and anti-derivatives. Prerequisite: "C-" or better in MTH 152 or by math placement.

MTH 242 Calculus II

4

A continuation of Calculus I, including: the Fundamental Theorem of Calculus, the definite integral with applications from geometry, physics and biology; techniques of integration; introduction to differential equations; infinite sequences and series; and Taylor Series. Prerequisite: "C-" or better in MTH 241 or by math placement.

MUSIC

MUS 150* The Roots of Popular Music

3

This course is an in-depth study of the origins of popular music in the 20th century and the social and historical context that gave birth to it and related genres and musical offshoots. From blues and country, to punk and heavy metal, students will familiarize themselves with landmark groups, music and movements of different periods, exploring connections between modern music and the artists from the past who paved the way for the popular music of today. Prerequisite: ENG 111. *This course fulfills the Core Distribution Arts requirement.*

PERFORMING ARTS

PFA 150* Experiencing the Performing Arts: How to Watch and How to Listen

3

A historical survey of the arts of dance, theatre and music that develops an understanding and appreciation of representative works in the three fields, the place of these arts in contemporary society, and the contribution the performing arts make to a richer life. Students will learn how to describe, analyze, interpret and evaluate the performing arts in order to move beyond a "that was cool — not sure why" reaction to a more detailed and satisfying understanding of a work. Attendance required at specified performances. Prerequisite: ENG 111. *This course fulfills the Core Distribution Arts requirement.*

PFA 230* The Arts and Film from 1960 to Present 3

This survey course explores art, music, dance, film and theatre from 1960 to the present. The course finds commonalities and distinctions between the art forms that reflect historical trends. For example, students will study the films of Franco Zeffirelli's and Baz Luhrmann's of *Romeo + Juliet*, considering how they compare in light of society, art and culture; graffiti art of Jean Basquette and Keith Haring; and undertake performance studies through readings of Grotowski and performance art, folk rock music (Springsteen), rock (Hendrix and Joplin) and hip hop pop (Jay-Z and Lady Gaga); and dance (Alvin Ailey and Merce Cunningham). This course emphasizes the theoretical and has a strong writing component; it is recommended that students first take PFA 150. Prerequisite: ENG 111. *This course fulfills the Core Distribution Arts requirement.*

PFA 250* I-Arts: The Arts in the Internet Age 3

From interactive installations to "mashups," digital technology has revolutionized the way we produce and experience art today. Artists using digital techniques and media have radically transformed art and created entirely new forms. This course will explore this dynamic spectrum with a focus on media and performance. Prerequisite: ENG 111. *This course fulfills the Core Distribution Arts requirement.*

PHILOSOPHY

PHL 101 Introduction to Philosophy 3

This course examines some of the basic issues in philosophy, such as arguments for the existence of God, the nature of knowledge and reality, the nature of the mind and the self, the foundation of ethics and society, and the justification for scientific inductive reasoning. The above problems are addressed, for the most part, through a historical approach by examining the views held by central figures in the field over the past two millennia. Reading, discussion and writing are an integral part of the course.

PHL 115 Ethics 3

This course introduces students to the academic discipline of moral philosophy by examining its central questions, including: What is the nature of good and evil, of right and wrong, of freedom and responsibility? Can morality be objectively quantified? Can any given action be declared either a right or an obligatory act? What systems of moral decision making bring enlightenment to the investigation of ethics? This course will approach these topics historically and philosophically with the use of classic and contemporary writings, student discussions, and case studies in current moral dilemmas, including controversial choices in medical ethics, the impact of technology on freedom and responsibility, actions of civil disobedience or of war, and ethics in the workplace.

PHL 120 Business Ethics 3

This course introduces students to the subject of ethics and how ethics find particular application in the field of business. Students will briefly discuss the following ethical views: Cognitivism vs. Non-Cognitivism, Utilitarianism, Deontology, Egoism and Virtue Ethics. These views will then be applied to the following business-related topics: corporate responsibility, employee responsibility, employer-employee relations, marketing, technology and privacy, and affirmative action, among others.

PHL 215* Beliefs and Behaviors: Comparing the World's Religions 3

Beliefs about where we came from, who we are, and how we should relate to others, or how we should prepare for an eternal future, have certainly shaped our history in many ways. The goal of this course is for students to benefit from a systematic and objective investigation of the key beliefs, practices and cultural implications of each of the five major religions of the world: Hinduism, Buddhism, Islam, Judaism and Christianity. Students will build a base of knowledge about the religions of the world, be able to

compare their similarities and differences, and apply these insights to the personal journey of living in a diverse world. Prerequisite: ENG 111. *This course fulfills the Core Distribution Humanities requirement.*

PHYSICAL SCIENCE

PSC 181* The Science of the Environment: Sustaining the Planet 4

Will Earth be able to support 12 billion human beings by the year 2050? Can changes in the way one person uses energy or recycles really help save the environment? Environmental science is an interdisciplinary science that focuses on the interactions between humans and our environment. This course will expose students to a variety of current environmental issues including human population growth, water and soil degradation, agriculture and production of food (including genetically modified organisms), fossil fuel and renewable energy, global climate change, biodiversity and sustainability. Select topics from chemistry, biology and the physical sciences will also be studied to provide an understanding of scientific principles underlying these environmental issues. Critical thinking and assessing the portrayal of environmental issues in the media will be stressed. Hands-on activities will help students understand theoretical principles and provide useful analytical skills. Students will research a topic selected in consultation with the instructor and will present results in a poster session or PowerPoint presentation at the end of the semester. Prerequisite: ENG 111 and Core Mathematics requirement. *This course fulfills the Core Distribution Natural Sciences and Mathematics requirement.*

POLITICAL SCIENCE

POL 150* Protests: Peril, Power and Progress 3

Across the globe and here in the United States, compelling portraits of social justice and human rights struggles challenge and compel us to answer tough questions about equality, the cost of war and the price of freedom and justice. Students will explore the social, political, legal and historical contexts of selected social justice and human rights conflicts, protests and movements in the United States and around the world. We will wrestle with the ideal and the reality of justice, peace, human rights, civil liberties, civil disobedience, democratic beliefs and values, and the balance between security/public safety and individual freedoms. The focus will be on creating and protecting the right to engage in forms of nonviolent expression that may push the limits of tolerance, invite dispute, challenge the beliefs of the majority or powerful minority and serve as a catalyst for change. Coursework will include analysis of films and other primary and secondary sources, including stories, text, music and lyrics. Prerequisite: ENG 111. *This course fulfills the Core Distribution Social Sciences requirement.*

POL 211* American Government 3

An analysis of American democratic institutions and the process of government, including such topics as: the Constitution, the principles and philosophies that underline the American form of government, civil liberties and civil rights, political parties, campaigns, elections and voting behavior, and the functions and interrelationships of the branches of government. Prerequisite: ENG 111. *This course fulfills the Core Distribution Social Sciences requirement.*

PSYCHOLOGY

PSY 111 General Psychology 3

This course introduces students to the scientific discipline of psychology and prepares them for advanced coursework in the field. Students will learn how social scientists think as they study various perspectives of psychology and use a biopsychosocial model to explore human behavior and thinking. Topics may include historical developments and theorists,

COURSE DESCRIPTIONS

research methods, biological systems, sensation, perception, learning, memory, human development, psychological disorders, psychotherapy and social psychology.

PSY 134* Positive Psychology 3

This course introduces positive psychology and its focus on identifying, assessing, and building human strengths. This course explores personal and institutional conditions that optimize character development, relationships, and human potential. In addition, students will identify and develop their own strengths and skills. Topics may include: life satisfaction, optimism, self-efficacy, character, flow, gratitude, and creativity. Prerequisite: ENG 111. *This course fulfills the Core Distribution Social Sciences requirement.*

PSY 153* Psychology of Creativity 3

Human creativity stands at the core of the human experience. It plays a key role in the type of societies we create, the types of inventions we come to rely on, and the works of art and performances we love; in fact, creativity can be found in nearly every domain of human activity. This course reviews current theories, research, and applications of this rapidly evolving and fascinating field of study specifically as tied to the field of psychology. Students also learn what they can do to enhance their own creative processes. Prerequisite: ENG 111. *This course fulfills the Core Distribution Social Sciences requirement.*

PSY 155* Human Sexuality 3

This course surveys the psychology of human sexuality in its biological, psychological, spiritual and social contexts. Students will explore such topics as: sexual anatomy, physiology of human sexual responding, love, intimacy, sexual communication, contraception, sexual behaviors, sexual problems and solutions, sexually transmitted infections, conception, sexual orientation, sexual development throughout life, sexual aggression and violence, paraphilia, prostitution and pornography. Prerequisite: ENG 111. *This course fulfills the Core Distribution Social Sciences requirement.*

PSY 162* Psychology of the Criminal Mind 3

This course is an introductory exploration of central topics and themes within the field of crime from a psychological perspective. Utilizing biological, psychological and social perspectives, topics that will be covered in this course include theories of why people commit crimes; parental, family, genetic and situational risk factors; criminal psychopathology; and investigative psychology, such as forensics and false confessions. This course will address key themes within this area of study by exploring them in connection to the fields of law enforcement, social psychology, neuropsychology and criminology. Case studies will be examined throughout the semester to connect students' in-class work with real-world scenarios. The course will culminate with student presentations exploring a specific topic of interest to them within the field of psychology of the criminal mind. Prerequisite: ENG 111. *This course fulfills the Core Distribution Social Sciences requirement.*

PSY 166* Mindfulness 3

What is mindfulness? This course will both answer the question and provide techniques for its practical use. Learn the principles of and various approaches to contemporary mindfulness in its broad, historical context. You will understand its theoretical applications and be able to implement it in your own life. We will study prominent, published mindfulness and stress-reduction research by scientists and world-renowned mindfulness teachers. We will explore complementary practices such as yoga and meditation. We will begin a daily practice and document its effects through in-class discussion and writing assignments. You will emerge from this course better equipped not only for academic success, but also for all that life brings. Prerequisite: ENG 111. *This course fulfills the Core Distribution Social Sciences requirement.*

PSY 170* Understanding Fan Behavior: A Sociological and Psychological Perspective 3

Have you ever wondered why people spend hours watching sports, memorizing statistics, driving hours to away games, painting themselves in team colors? Why do fans become aggressive toward opposing team's fans? How many people are removed from professional sporting events for disorderly conduct? This class will delve into the social, psychological, cultural and historical perspectives of fan behavior. Students will examine case studies and historical events from the popular media in conjunction with personal observations to analyze these concepts. This course is cross-listed with SOC 170. Prerequisite: ENG 111. *This course fulfills the Core Distribution Social Sciences requirement.*

PSY 201 Abnormal Psychology 3

This course introduces students to understanding, diagnosing, and, to a lesser degree, treating human distress and disorders. Students will become familiar with the current version of the Diagnostic and Statistical Manual of Mental Disorders (DSM) and use a biopsychosocialspiritual perspective to understand various case studies. Topics may include these disorders: anxiety, depression, bipolar, substance use, dissociative, feeding and eating, disruptive, impulse control, conduct, schizophrenia, psychotic and personality. Prerequisite: PSY 111. Students may only earn credit for either PSY 201 or PSY 333.

PSY 202 Human Development: A Lifespan Perspective 3

This course introduces developmental psychology and studies the physical, cognitive and social aspects of human development from conception to death. Students will develop an understanding of various developmental theories and will apply a biopsychosocialspiritual model to understand developmental issues and milestones. Prerequisite: PSY 111.

PSY 211 Child Development 3

This course examines the physical, cognitive and social aspects of child development from conception to late childhood (10 years old). Students will develop an understanding of various developmental theorists and will apply a biopsychosocial model to understand developmental issues and milestones associated with childhood. Prerequisite: PSY 111.

PSY 241 Adolescent Psychology 3

This course examines the physical, cognitive, and social aspects of adolescent development from early to late adolescence (11-21 years old). Students will develop an understanding of various developmental theorists and will apply a biopsychosocial model to understand developmental issues and milestones associated with adolescence. Prerequisite: PSY 111.

PSY 245 Research Methods in the Social Sciences 3

This course is an introduction to the fundamental concepts, methodology and application of the research process in the social sciences. The major methodologies in research, both quantitative and qualitative, are considered. Students are introduced to the essential ideas in contemporary research, including: how to conceptualize a study and how to conceptualize a study and how to review relevant literature, sampling methods and options, measurement methods and how to determine their quality (reliability and validity), various research designs, basic data analysis methods, and ethical issues in research. This course is cross-listed with SOC 245. Prerequisite: MTH 130 or PSY/SOC 132.

PSY 250 Social Psychology 3

This course introduces students to social psychology: the way people think about, influence, and relate to one another. Students will examine various issues and research associated with social psychology. Topics may include social cognition, culture, gender, conformity, persuasion, group influence, prejudice, aggression, attraction and helping. Prerequisite: PSY 111.

PSY 310 Family Psychology 3

This course introduces students to the field of family psychology. Students will examine research on families and learn to view families from various perspectives. Students will study the development, functioning, interactional patterns, relational systems and structure of various families. Prerequisites: PSY 111 and junior or senior standing.

PSY 320 Counseling Psychology 3

This course introduces students to the field of counseling. This theory-based course explores the therapeutic process and different models of counseling along with counseling techniques used by those models. In addition, it introduces students to various approaches to counseling (individuals, groups and families), and it provides opportunities for students to develop essential therapeutic and communication skills. Furthermore, it examines various personal and professional issues related to counseling. Prerequisite: PSY 111.

PSY 325 Professional Orientation to the Human Services 3

This course explores the profession of human services practice across a diverse range of settings and with various service populations. It will introduce students to the basic skills and duties of human service practitioners (e.g., interviewing, assessment, and case management skills). Additional focus will be placed on the ethical and evidence-based delivery of services to clients and consumers in applied behavioral analysis, rehabilitation, recovery, life coaching, school, and public agency settings. Last, students will explore their own interests and strengths in relation to the spectrum of practice settings presented over the course of the semester. Prerequisites: PSY 111 and junior or senior standing.

PSY 332 Personality 3

This course will examine the major theories of personality, personality development and personality assessment, including trait theory, cognitive, behavioral, humanistic and neo-psychoanalytic perspectives. Emphasis will be placed on understanding the historical context of each theory, identifying the psychologists who developed the theories, examining the similarities and the differences of the theories, exploring the application of each theory for therapy, and understanding individual differences. Prerequisite: PSY 111 and junior or senior standing.

PSY 334 Biopsychology 3

This course examines the effects of basic neurological functions on behavior. Concepts include: nerve cells and nerve impulses; communication at synapses; anatomy of the nervous system; plasticity of the brain; mechanisms of perception; wakefulness and sleep; the role of physiology on emotional behaviors and psychological disorders; and drug use and abuse. Prerequisites: PSY 111 and junior or senior standing.

PSY 335 Psychology of Sport 3

Psychology of sport is an application of the scientific method in studying the impact of relationships within the culture of sports. This course offers a global perspective and a broad base of knowledge on topics such as social relationships, communication, coach leadership, team cohesion, motivation and motivational climate, audience effects and morality in sports. Interactions and dynamics that affect sport performance and the sport experience for youth and adults will be addressed. This course delves into established areas of interest such as group dynamics, coach-athlete and peer relationships, and topics such as relational efficacy, stereotypes, gender, race and cross-cultural issues. Prerequisite: PSY 111 and junior or senior standing.

PSY 336 Exercise Psychology 3

This course provides an overview of the psychological health effects of exercise. Emphasis will be placed on selected topics regarding the impact of exercise on anxiety, body image, depression, emotional well-being, self-esteem and stress. Prerequisite: junior or senior standing.

PSY 340 Cognitive Psychology 3

How do we think, communicate information, make decisions, solve problems, perceive the world around us, and remember our past? In this course students will learn the theories, methods, and concepts of cognitive psychology and explore topics including consciousness, perception, attention, memory, emotions, decision making, problem-solving and reasoning. Prerequisite: PSY 111.

PSY 345 Psychology of Extremism 3

This course examines the social psychological, sociological and cultural forces that influence people to adopt ideological viewpoints and to engage in behaviors ranging from the counterintuitive to acts of terrorism. It explores the attitudinal and psychosocial bases of conflict and seeks to address the sources of inhumane behavior. Study of classic social science research is applied to contemporary world events. Students will study and present their research on extremist groups and movements. Included are the lessons of social sciences in combating extremism. The course includes a long-form component. Prerequisites: PSY 111 and junior or senior standing.

PSY 350 Culture and Psychology 3

This course explores a recent focus in social psychology, the investigation of human cognition and behavior across cultures. Topics include: building a conceptual framework for cross-cultural psychology; understanding methods of cross-cultural research; examining cognition and behavior that is universal and cognition and behavior that is culture specific; understanding human development and education across cultures; and factors in cultural diversity, including sex, gender, race, individualism and collectivism, intelligence and acculturation. Prerequisite: PSY 111 and junior or senior standing.

PSY 355 Psychology of Religion 3

This course investigates the psychology of religion from various perspectives (phenomenological, empirical and sociological). Students will explore the role of religion as a powerful meaning-making system that affects people's beliefs, motivations, emotions, behaviors and relationships. Additionally, we will discuss such topics as prayer, meditation, mental health, mysticism, religious experiences and personal development. Prerequisite: PSY 111 and junior or senior standing.

PSY 430 History and Systems of Psychology 3

This course examines the study of psychology in terms of its historical roots and development to its present day manifestations as a multiple theoretical discipline engaged in both quantitative scientific research and practical concerns for everyday human well-being. Special attention will be paid to the role of race and cultural influence in the development of contemporary psychology. Prerequisites: PSY 111 and junior or senior standing.

PSY 495 Senior Capstone in Psychology 3

The purpose of the seminar is to provide an integrative experience for seniors that will allow them to apply what they have learned in previous coursework. This course provides an opportunity to pursue independent research on a topic of one's own choosing, and to develop and defend answers to questions of interest to the student. This will culminate in a major research paper completed under the supervision of a faculty member, and a presentation of the research results to the faculty in the bachelor's degree program. Prerequisite: PSY/SOC 245, LAS 415 and Senior standing.

COURSE DESCRIPTIONS

SOCIOLOGY

SOC 113 Introduction to Sociology 3

This course examines the influences of society on human behavior. Sociologists take a unique perspective in understanding how our thoughts, actions and feelings are affected by our social world. Through scientific research, sociology provides us with valuable information about ourselves and our world that can then be the basis for advocating for social change. Sociology includes a range of specialty areas, including marriage and the family, education, politics and economy; gender, race and ethnicity. This course will introduce you to basic sociological concepts such as culture, socialization, social class, inequality and social stratification.

SOC 170* Understanding Fan Behavior: A Sociological and Psychological Perspective 3

Have you ever wondered why people spend hours watching sports, memorizing statistics, driving hours to away games, painting themselves in team colors? Why do fans become aggressive toward opposing team's fans? How many people are removed from professional sporting events for disorderly conduct? This class will delve into the social, psychological, cultural and historical perspectives of fan behavior. Students will examine case studies and historical events from the popular media in conjunction with personal observations to analyze these concepts. This course is cross-listed with PSY 170. Prerequisite: ENG 111. *This course fulfills the Core Distribution Social Sciences requirement.*

SOC 203* Sociology of the Family 3

This course explores the influence of society and the community on marriage and the family. Topics such as religion and values, heritage, marriage, gender roles, children and the extended family will be studied and discussed. Among the areas covered are the meaning of marriage and family, intimate relationships, family life, family challenges and strengths. This course will examine changes in contemporary families in terms of gender, family composition, women's labor force participation, divorce, cohabitation and other transformations. Prerequisite: ENG 111. *This course fulfills the Core Distribution Social Sciences requirement.*

SOC 205 Criminology: Theories of Crime 3

Why do some people commit crime? Why do some people become crime victims? This course explores the prominent theories used to answer these questions and explain criminal behavior and victimology. Biological, psychological, environmental, sociological (social, political, economic) and integrated theories of deviance and delinquency will be compared and contrasted. The course will take an applied crime theory approach as students examine and discuss the crime prevention, control and treatment policies that relate to each major crime theory. This course is cross-listed with CRM 205.

SOC 214* Sociology of Culture and Popular Culture 3

"Culture" has many meanings. It can describe a cumulative way of life, the creations associated with the arts, and the beliefs, values, behaviors and possessions of a group. This course uses the sociological perspective to explore these different definitions as well as the production and consumption of culture and popular culture. It is organized around three guiding questions: What cultural patterns are found in various groups and institutions? What are the social origins of culture and popular culture? What influence do culture and popular culture have on society? Prerequisite: ENG 111. *This course fulfills the Core Distribution Social Sciences requirement.*

SOC 225* Health and Illness: A Sociological Perspective 3

This course uses sociological concepts, perspectives and research methods to examine the socio-cultural aspects of health and illness, disease prevention and disease diagnosis and treatment. The course explores the epidemiology and social demography of health, examines the

behaviors associated with health and illness, and reviews the experience of illness in various societies. Attention is given to doctor/patient interaction and relationships and to the medical professions in changing societies. The course also addresses health care delivery systems and social policies regarding medical care in the United States and around the world. Prerequisite: ENG 111. *This course fulfills the Core Distribution Social Sciences requirement.*

SOC 230* Deviance, Conformity & Social Control 3

Who follows the rules and who breaks them? Who makes the rules? Who determines who and what is considered deviant and why? An emphasis is placed on understanding the social construction of such definitions as well as the social consequences for those whose behavior is judged as deviant. In this course, we will examine the various sociological theories regarding conformity and deviance, as applied to significant current events. We will also explore how various social institutions attempt to demand conformity and social control over deviant behavior. Prerequisite: ENG 111. *This course fulfills the Core Distribution Social Sciences requirement.*

SOC 245 Research Methods in the Social Sciences 3

This course is an introduction to the fundamental concepts, methodology and application of the research process in the social sciences. The major methodologies in research, both quantitative and qualitative, are considered. Students are introduced to the essential ideas in contemporary research, including how to conceptualize a study and how to review relevant literature, sampling methods and options, measurement methods and how to determine their quality (reliability and validity), various research designs, basic data analysis methods, and ethical issues in research. This course is cross-listed with PSY 245. Prerequisite: PSY/SOC 132.

SOC 255* Social Inequality and Stratification 3

This course explores inequality in the United States within a global framework. The class focuses on the major dimensions of social inequality: class, race and ethnicity, sex and gender, sexuality and disability. It explores the causes, consequences and lived experiences of inequality and stratification. The course will also examine theories of social inequality and historical and current attempts to reduce or eliminate it. Prerequisite: ENG 111. *This course fulfills the Core Distribution Social Sciences requirement.*

SOC 260* Technology and Society 3

This course examines the role of technology in society. Students will discuss multiple definitions of technology, as well as gain an understanding of the power and potential consequences of specific technologies. This course also explores the impact of technological development upon social life and culture, as well as how technology both contributes to and results from social change. Prerequisite: ENG 111. *This course fulfills the Core Distribution Social Sciences requirement.*

SOC 317 Visual Sociology 3

Visual sociology is an area of sociology devoted to the examination of the visual elements of social life and involves the use of photographs, film and video to analyze society and culture. This course provides a sociological lens to study the social meanings embedded in images and to appreciate their powerful influence. Prerequisite: junior or senior standing.

SOC 320 Public and Applied Sociology 3

This course will investigate what sociologists can do using their knowledge, tools and skills. Students will study the work of public sociologists, who address problems in society by making research accessible to a wider audience and by being social activists working in community-based organizations, nonprofit agencies and social movements. In addition, the course covers the work of applied

sociologists, professionals who use the principles of sociology to identify and attempt to find solutions for social problems and to improve the current state of social life. Prerequisite: junior or senior standing.

SOC 324 Juvenile Justice

3

This course provides an understanding of the causes and the consequences of juvenile delinquency. Students will explore purpose, organization and function of the juvenile justice system. Case studies will be used to understand juvenile offenders as individuals within and influenced by social structures such as gender, race/ ethnicity, family, school and social class and to identify promising practices and crime control policies directed at delinquency prevention, intervention and treatment. This course is cross-listed with CRM 324. Prerequisite: junior or senior standing.

SOC 345 Drugs and Society

3

This course will explore drug use in a historical context, how the definition of legal and illegal drugs has changed over time, and the major theoretical frameworks that have emerged to explain drug use and abuse. In addition, this course will examine drug policies and attempts at regulation, look at how the media shapes our perceptions of drugs, and address current sociological drug issues. Prerequisite: junior or senior standing.

SOC 350 Social Movements and Collective Behavior

3

This course explores the historical origins of what we today call social movements, how they have changed over time, how they help to create social change, and the major theoretical frameworks that have emerged to explain them. In addition, this course examines the behavior of human crowds and masses in extraordinary circumstances, including crowd panics, mass scares, collective protests, riots, revolutionary situations, crazes, fads and fashions. The major project for the course involves students comprehensively analyzing a single social movement. Prerequisite: junior or senior standing.

SOC 355 Consumer Culture

3

Were you “born to buy”? What was the last product you bought? In this course, we will take a sociological approach to studying consumers, products and consumption. We will explore the development of consumer societies and outline the different methods we use to consume in modern society. How much “stuff” do you have? How much do you want? How much do you need? We will consider the different theories that explain consumer behavior and study the positive and negative consequences of living in a consumer culture. We will also examine the personal choices we make, consider the ways those choices are manipulated, and investigate the social forces that regulate consumer behavior and consumer societies. Is everything in society for sale? Are you? Prerequisite: junior or senior standing.

SOC 495 Senior Capstone

3

The purpose of this seminar is to provide an integrative experience for seniors that will allow them to apply what they have learned in previous coursework. This course provides an opportunity to pursue independent research on a topic of one's own choosing, and to develop and defend answers to questions of interest to the student. This will culminate in

a major research paper completed under the supervision of a faculty member, and a presentation of the research results to the faculty in the bachelor's degree program. Prerequisites: SOC 245, LAS 415, senior standing.

SPECIAL TOPICS

These courses address a special topic in a designated discipline area that is offered at Dean College, using current theories in that area to analyze that topic. These courses may be offered at any level (100, 200, 300 and 400 level) and for variable credit (1–15 credits). Through comprehensive readings, students' ability to think critically about the topic and the discipline will be developed. A research paper, project and/or seminar-style presentation may be required. Special Topics courses are repeatable for credit if the topic is different. A specific, detailed course title and description for each Special Topics offering, including specific prerequisites, are posted prior to the term in which the course will be offered. A specific Special Topics course may only be offered twice under the Special Topics category. Offered on an as-needed basis.

Explanation of the course numbering system:

The discipline is indicated by the 3–4 letter code in the course number (for example, ART is Art, HIS is History).

At the 100 and 200 levels, the first digit represents the course level: 100 level (first-year), 200 level (sophomore). The second and third digits indicate the degree category the course will fulfill.

- 90: Lower-Division Elective
- 95: Core Distribution Arts Elective
- 96: Core Distribution Humanities Elective
- 97: Core Distribution Mathematics and Natural Sciences Elective
- 98: Core Distribution Social Sciences Elective
- 99: Lower-Division, Non-Core Distribution Liberal Arts Elective

At the 300 and 400 levels, the first digit represents the course level: 300 level (junior year), 400 level (senior). The second and third digits indicate the degree category the course will fulfill.

- 90: Upper-Division Elective
- 99: Upper-Division Liberal Arts Elective

SPEECH

SPC 101 Communication Fundamentals

3

This course introduces and integrates basic theory, principles and practice of communication in interpersonal, small group and public communication settings. Students expand their understanding of communication and develop their skills and self-confidence in a variety of situations. Learning activities include preparing presentations, engaging in dialogues, providing feedback to others, and participating in group activities. *This course fulfills a College Core requirement.*

* Denotes Core Distribution Courses.

The complete Core Distribution Course and Liberal Arts Electives lists are provided on [pages 32–34](#).

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Through the Dean College School of Continuing Studies, you can earn a degree in the following areas:

Bachelor's Degrees

- Business – concentrations in:
 - Accounting
 - Cybersecurity Studies
 - Finance
 - Human Resource Management
 - Management
 - Marketing
- Liberal Arts and Studies
- Psychology

Associate Degrees

- Accounting
- Business
- Early Childhood Education
- General Studies
- Health Sciences
- Pre-Nursing
- Psychology

Professional Certificate Programs

- Accounting
- Business
- Cybersecurity Studies
- Early Childhood Education
- Early Childhood Education – Infant/Toddler
- Administration of Early Childhood Education Programs
- Human Resource Management

Notice of Non-Discrimination

Dean admits students of any race, color, national and ethnic origin to all the rights, privileges, programs and activities generally accorded or made available to students at the College. Dean College does not discriminate on the basis of race, sexual orientation, color, age, gender, religion, disability, marital status, veteran status, national and ethnic origin in administration of its educational policies, admissions policies, scholarship and loan programs and athletic and other College-administered programs. Equal treatment and non-discrimination have been traditional policies of Dean since its founding in 1865. The Board of Trustees reaffirms these historic policies and makes clear that Dean is operated in compliance with both the spirit and letter of this law. Formal compliance assurance has been on file with the federal government since February 4, 1965.