

DEAN COLLEGE

STUDENT CONDUCT

Student Conduct Records Release Form

I, _____, hereby authorize the Dean College Office of Student Conduct & Community Standards or their designee to disclose, make accessible, and furnish my student conduct record and/or records in which I am an involved party in a student conduct process to:

Name or Agency: (Who are you authorizing to receive your information?)

Address: (Where are you authorizing us to send your information?)

Name or Agency: (Who are you authorizing to receive your information?)

Address: (Where are you authorizing us to send your information?)

Please list the purpose these records will be used for and any additional details regarding specific records you do/do not permit to be released.

This release will be effective until _____ unless revoked in writing by applicant.

Signature of Applicant: _____

Date: _____

Estimated Dates of Attendance: _____

This form must be returned to the Office of Student Conduct via email before any records may be released. The office may be reached at studentconduct@dean.edu. Records requests may take up to five business days, so please plan accordingly.

A student or alumni may change or revoke this release of records privileges at any time by contacting the Director of Student Conduct.

This form may not be used for transfer application processes to other colleges/universities. Transfer forms are generally provided by the prospective school.